PROGRAM TERMINATION FORM
Board of Governors, State University System of Florida

UNIVERSITY: University of South Florida

PROGRAM NAME: Higher Education / Higher Education Administration

DEGREE LEVEL(S): Masters  CIP CODE: 130406  
(Ph.D., Ed.D., etc)  
(Classification of Instructional Programs)

ANTICIPATED TERMINATION DATE: Student not admitted after 2005-06 and the program graduated it last student in 2007-08 (Last date that students will be accepted into program)

ANTICIPATED PHASE-OUT DATE: This program was phased out in 2007-08 with one graduate  
(Last date that data will be submitted for this program)

This is the form to be used for university requests to terminate doctoral degree programs and is recommended for use when terminating other programs. The request should be approved by the University Board of Trustees (UBOT) prior to submission to the Board of Governors, State University System of Florida for approval. Please fill out this form completely for each program to be terminated in order for your request to be processed as quickly as possible. Attach additional pages as necessary to provide a complete response. In the case of baccalaureate or master’s degree programs, the UBOT may approve termination in accordance with BOG Regulation 8.012 (3), with notification sent to the Board of Governors, Office of Academic and Student Affairs. The issues outlined below should be examined by the UBOT in approving termination.

1. Provide a narrative rationale for the request to terminate the program.

The decision to phase out this program was made in 2005-06 and we ceased to admit students at that time, graduating the last student in 2006-07. The program was phased out because increasingly community colleges preferred their employees acquire a master’s degree in the teaching discipline rather than in higher education. As a result, these limited job opportunities resulted in low enrollment in the program. Also the departmental strategic plan focused more on doctoral programs. The program was not going to receive additional faculty for the growing doctoral higher education program, so the faculty who had taught in the master’s degree were reassigned to the doctoral program.

3. Indicate on which campus(es) the program is being offered and the extent to which the proposed termination has had or will have an impact on enrollment, enrollment planning, and/or the reallocation of resources.

The program has not been offered since 2007-08 and all students in the program have either graduated as of that date of decided not to complete the degree. The termination of the degree has not had an impact on enrollment, enrollment...
planning, and/or the reallocation of resources. The small number of SCH that had been generated by the program have been made up at the doctoral level.

4. Provide an explanation of the manner in which the University intends to accommodate any students or faculty who are currently active in the program scheduled to be terminated. State what steps have been taken to inform students and faculty of the intent to terminate the program?

Since there have not been students in the program since 2007-08 and all have either graduated or decided not to complete the degree, it is not necessary to implement any procedures to accommodate students or faculty. Faculty members who taught in the program are now teaching in the doctoral program.

5. Provide data (and cite source) on the gender and racial distribution of students and faculty. For faculty also list the rank and tenure status of all affected individuals.

Again, since there are not students in the program and faculty are now teaching in the doctoral program, there are not issues related to gender and racial distribution of students and faculty.

6. Identify any potential negative impact of the proposed action on the current representation of females, minorities, faculty, and students.

There is no potential negative impact of the proposed action on the current representation of females, minorities, faculty, and students since the program has not been admitting students since 2005-06 and faculty in that program are teaching in the doctoral program.
PROGRAM TERMINATION FORM (PAGE 3)

Signature of Requestor/Initiator: [Signature]

Date: 2/14/11

Signature of Campus EO Officer: [Signature]

Date:

Signature of College Dean: [Signature]

Date:

Signature of Vice President for Academic Affairs: [Signature]

Date:

REVISED 11/2009