**Graduate School**

**Graduate Coordinators**

**AGENDA**

September 2, 2009

9:00 a.m. – 11:00 a.m.

BEH 318

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### Members:

<table>
<thead>
<tr>
<th>College Representatives</th>
<th>Graduate Coordinator</th>
<th>Asst/Alternate</th>
</tr>
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<tbody>
<tr>
<td>AS</td>
<td>Robert Potter</td>
<td>Lisa Avari-Cooper</td>
</tr>
<tr>
<td>BA</td>
<td>Charles Kroncke</td>
<td>Wendy Baker</td>
</tr>
<tr>
<td>BCS</td>
<td>Catherine Batsche</td>
<td>Wanda MacLean</td>
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<tr>
<td>ED, EJ</td>
<td>Harold Keller</td>
<td>Diane Briscoe</td>
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<tr>
<td>EN</td>
<td>Rafael Perez</td>
<td>Marsha Brett</td>
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<tr>
<td>GS-Can Bio</td>
<td>Kenneth Wright</td>
<td>Cathy Gaffney</td>
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<tr>
<td>MS</td>
<td>Ted Van Vleet</td>
<td>Dawna Ishler</td>
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<tr>
<td>MD</td>
<td>Michael Barber</td>
<td>Maxine Roth</td>
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<tr>
<td>NU</td>
<td>Denise Maguire</td>
<td>Mary Evans</td>
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<tr>
<td>PH</td>
<td>Deanna Wathington</td>
<td>Kay Perrin</td>
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<tr>
<td>TA</td>
<td>Barton Lee</td>
<td>Carol Kerrigan</td>
</tr>
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### Regional Representatives:

- St. Petersburg: Donna Knudsen
- Sarasota-Manatee: Richard King
- Polytechnic: (unspecified)

### Graduate School Liaisons:

Karen Liller, Rick Pollenz, Lada Harland, Carol Hines-Cobb, and Joseph Butts

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**Welcome**

Pollenz

1) Residency Update (handout)

*Update on current residency and mitigation plan; Procedures/Deferment for GAs*

Pollenz

2) College Reports/Data Collection in Progress *(ACTION ITEM)*

*Update on enrollment/stipend/capacity and other data that is in the collection process/current deadlines/how to do this process better in the future*

Pollenz

3) Planned Graduate Recruitment Fair for November *(ACTION ITEM)*

*Intent/Potential dates/location/all program involvement/recruiting dollars for programs*

Pollenz/Randolph

4) Graduate Research Symposium during ResearchOne Week

*Submissions/dates/judging help*

Pollenz/Hale

5) Submission of master’s thesis *(ACTION ITEM)*

*Current process/submission of master’s to UMI/cost to students/withholding publication*

Pollenz

6) Update on Fall 09 Enrollment Numbers

Frankie Vera

7) Open Enrollment

Judy Lowry

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Other Business/Open Forum

Adjourn

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[http://www.grad.usf.edu/newsite/coordinators.asp](http://www.grad.usf.edu/newsite/coordinators.asp)

Remaining meetings for 2009:

- Sep 23
- Oct 28
- Nov 18
- Dec 16

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**GRADUATE SCHOOL**

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