

AAU Institutions:		TRANSFER OF CREDIT RESEARCH – 10/4/10
Rutgers University	Greg Knollman	<p>Rutgers University Policy on Transfer credit from Non-Affiliated Universities</p> <p>The policies listed below appear in several different Rutgers University websites. The first two appear on the New Brunswick Graduate School Policy Site. The third appears on the School of Arts and Sciences website. This particular site does not specify whether this only applies to undergraduates or graduate students. The final list of programs provides a landscape of websites linked to specific departmental policies on credit transfers at the graduate level.</p> <p>New Brunswick Graduate School Policy on Transfer Credits for Ph.D.: http://catalogs.rutgers.edu/generated/nb-grad_current/pg24059.html</p> <ul style="list-style-type: none"> • Graduate courses completed at other institutions may be accepted for credit toward a doctorate at the university if they meet three conditions. <ul style="list-style-type: none"> ○ First, they normally must form part of the student's field of concentration. ○ Second, the student must have been registered in these courses within the preceding six years. In some instances, however, the dean can waive this requirement if the student can show he or she has kept abreast of the subject matter in question. ○ Finally, the student must have earned a grade of B or better in these courses. Graduate credit may not be transferred until 12 credits of graduate courses with grades of B or better have been completed in the Graduate School-New Brunswick as a matriculated student. • The maximum number of credits a student may transfer is 50 percent of the total number of course credits in his or her program, exclusive of research. • In no case, however, may this total exceed 24 credits. The faculty of a graduate program may recommend the transfer of credits earned at a professional or graduate school elsewhere toward a Ph.D. in the Graduate School-New Brunswick. • No credit may be transferred for thesis-related research work, coursework done as independent study, or coursework that was not graded with an A or B. Other letter or numerical grades are eligible for transfer if the student earned the equivalent grade of B or better and if he or she submits a letter from the instructor of the course testifying to that equivalence. <p>Alternate reading of the New Brunswick Graduate School Policy on Transfer Credits: http://catalogs.rutgers.edu/generated/nb-grad_current/pg24000.html</p> <ul style="list-style-type: none"> • Students may not transfer credits for courses taken at other institutions until they have completed at least 12 credits of graduate courses with a grade of B or better as a matriculated student at the Graduate School-New Brunswick. <ul style="list-style-type: none"> ○ The courses being transferred must relate directly to a student's program of study at Rutgers, and the student must have received a grade of B or better in them. ○ No credit may be transferred for thesis research work, coursework done as independent study, or work in courses that were not graded. P or S grades are eligible for transfer if equivalent to a grade of B or better and accompanied by a letter of equivalency from the instructor of the course. • Permission is required to transfer credit for courses taken more than six years prior to the application for transfer of credit. • No more than the equivalent of one year of coursework normally may be transferred toward the Ph.D. degree (i.e., 24 credits). No more than 40 percent of the credits required for a master's degree may be transferred from another institution. • Quarter credits will be converted to semester credits by reducing the total by one-third.

- For transfer of graduate courses taken as an undergraduate student, a letter is required from the registrar of the institution involved stating that the course or courses were not used toward an undergraduate degree. Applications for transfer of credit are available at the Office of the Graduate School.

School of Arts and Science Policy: Applicable to Undergraduate Transfer

http://catalogs.rutgers.edu/generated/nb-ug_current/pg546.html

- Limits on Transfer Credits:
 - No more than 60 credits from two-year institutions
 - No more than 90 credits from four-year institutions
 - No more than 12 of the last 42 credits earned for the degree may be transfer credits
- General Transfer:
 - Students that matriculated at an accredited institution outside of Rutgers may be entitled to credit under the following conditions:
 - All credits evaluated by appropriate academic department in consultation with the dean of School of Arts and Sciences (SAS)
 - No credit is accepted in transfer if the grade is below a C or 2.000 equivalent at Rutgers
 - Grades from institutions other than Rutgers are not posted to the transcript or included in a Rutgers cumulative GPA
 - Courses that were not offered in a traditional classroom format (e.g. independent studies, internships, fieldwork) are awarded transfer credit based on the recommendation of the appropriate academic department
 - Courses passed by examination at other institutions are not transferable
 - Courses taken through continuing education, extension courses, professional courses, military and technical training are typically not awarded a transfer credit unless that are equivalent courses offered as a course under the SAS
 - Academic departments may have additional restrictions on the application of transfer courses toward specific major or minor requirements
- Transfer from New Jersey County or Community Colleges:
 - Students who apply and are admitted directly to the SAS after completing an associate degree transfer program at any New Jersey county or community college may transfer up to a total of 60 credit hours as long as the community college awarding the degree conforms with statewide transfer agreements and the credits were required for the degree program
 - Transfer credits from a New Jersey county or community college for students who did not earn an associate degree conforming with the statewide transfer agreement are considered under the General Transfer policy
 - Credits earned at another college, other than Rutgers, after receiving an associate degree from a New Jersey county or community college are considered under the General Transfer policy
- Transfer from Colleges or Universities Outside the United States:
 - Students wanting to attain transfer credit for courses taken outside the United States may be required to furnish a course-by-course evaluation from an acceptable professional evaluation service or submit for a review of course syllabi and transcripts by the appropriate SAS academic department

Graduate Program Various Departmental Policies:

- Master of Business and Science: <http://psm.rutgers.edu/content/transfer-credits>
 - Can apply to transfer up to 12 credits for graduate courses completed at another university, with a grade of B or better, provided they replace course equivalents required for the Master of Business and Science
 - Acceptance of transfer credits is dependent on the approval of the Program director
 - If a student has taken more than 12 credits worth of courses in another degree program prior to beginning the program they must contact the Program advisor for more information
- MBA Program: <http://business.rutgers.edu/default.aspx?id=87>
 - New students may receive up to a maximum of 11 credits of graduate course work completed with a B or better if they received such credit as an MBA degree candidate at an AACSB accredited institution. Advanced standing/transfer credit cannot be awarded for any course taken more than 5 years prior to the time of initial enrollment in Rutgers MBA program
 - Up to 11 credits of graduate coursework completed with a B or better from another AACSB accredited MBA program can be transferred toward their electives
- School of Psychology: http://gsappweb.rutgers.edu/programs/school/SchPsych_AdvStudent_Reqs.pdf
 - For students entering the Rutgers School Psychology Program with prior graduate education, and who may desire to transfer credit and/or waive courses, the following policies and procedures are applicable:
 - Students who have completed master's degrees or other graduate education from other accredited universities may transfer up to thirty credits of graduate coursework and may waive any courses required in the Rutgers School Psychology program they have completed.
 - Entering student requests for transfers and waivers are subject to the approval of School Psychology faculty after review of syllabi and other written materials from courses that students wish to transfer or waive.
 - All School Psychology Program requirements must be met through completion of coursework and fieldwork at Rutgers University or through transfer or waiver.
 - Entering students who obtain faculty approval to transfer and/or waive courses must complete at least 45 credit hours at Rutgers University including 12 credits of advanced practicum, 6 credits of advanced supervision, 6 credits of doctoral internship, and 9 credits of dissertation, as well as didactic courses chosen from unmet School Psychology Program course requirements or electives.
 - All approvals for transfer of credit and waiver of courses must be requested and approved using the "Transfer of Credit" and "Application for Waiver of Required Course" forms which are available from the School Psychology Program Administrator.
- School of Statistics and Biostatistics Graduate Program: <http://stat.rutgers.edu/Graduate/apply.html>
 - The admissions procedure is the same for transfer students as it is for students just starting their graduate study of Statistics and Biostatistics.
 - Students can apply to transfer credits for graduate courses with a grade of B or better, provided they replace appropriate courses offered by our program, and credit for such courses was not used to earn a previous undergraduate degree.
 - Maximum numbers of credits that may be transferred is different for the MS and Ph.D. degrees.
 - MS students may transfer up to 12 acceptable credits.
 - Ph.D. students may transfer up to 30 acceptable credits.
 - Permission to transfer credit is granted on a case-by-case basis and is not granted automatically.
 - Please see the general Graduate School-New Brunswick rules for transfer of credits for full details. Students may not transfer any credits from another university until they have completed 12 credits as a matriculated

		student.
SUNY University of Buffalo	Dr. Reck	<p>Master's program – no more than 20% of a master's program may be comprised of credits from another graduate academic program at UB, other accredited higher education institutions, or a combination thereof.</p> <p>Doctoral program – no more than one-half of the total credits of a specific degree program may be transfer credits.</p>
SUNY Stony Brook University	Dr. Loseke	<p>Transfer from Other Institutions</p> <p>A candidate for the master's degree may petition to transfer a maximum of 12 graduate credits from another institution toward their master's degree requirements. These credits must be from an institution authorized to grant graduate degrees by recognized accredited commissions and meet the following guidelines:</p> <ul style="list-style-type: none"> • Credits must not have been used to fulfill the requirements for either a baccalaureate or another advanced degree or certificate. • Credits must not be more than five years old at the time the student is admitted to graduate study at Stony Brook. Courses older than five years will be accepted only in rare circumstances. • A course listed as both graduate and/or undergraduate level will not be considered for transfer. • Credits must carry the grades of A or B. "Pass" or "Satisfactory" grades are not transferable unless these grades can be substantiated by the former institution as B (3.0) or better. • Grades earned in transferred courses are not counted as part of the overall GPA at Stony Brook. • Work from one master's degree is not transferable to a second one. <p>Transfer Between Primary and Secondary Programs</p> <p>A maximum of 12 graduate credits from Stony Brook, which were earned in a primary program prior to a student being accepted into a secondary program, can be applied to the secondary program. Credits applied to the degree requirements of a primary program cannot be applied toward the degree requirements of a secondary program.</p> <p>Note: Neither University includes information about the transfer of units into Ph.D. programs</p>
University of California, Irvine	Dr. Loseke	<p>TRANSFERS OF CREDIT</p> <p>At least one-half of the course requirement for a master's degree must be completed while in residence as a graduate student at UCI. Credit for up to one-fifth of the minimum number of units required for a master's degree may be allowed for graduate-level work completed at another institution or through University Extension prior to first graduate enrollment at UCI. Such courses do not count toward the required number of units in 200-series courses. Up to one-half the units required may be accepted from another graduate division of the University of California. After enrollment, the student must initiate a formal petition for such credit and submit an original transcript. The acceptance of unit credit earned in another program must be recommended by the academic unit to which the student has been admitted and be approved by the Dean of the Graduate Division. No units of transfer credit will be given for any course in which a grade below B (3.0) or equivalent was assigned. Under no circumstances will grade credit be transferred.</p> <p>A student currently enrolled in a master's degree program or on a leave of absence may receive unit credit (not grade credit) for graduate-level work completed at another institution or through University Extension only with the prior approval of the departmental graduate advisor and the Dean of the Graduate Division. No transfer credit will be given for any course in which a grade below</p>

		<p>B or equivalent is received.</p> <p>A student who begins graduate study at UCI in the fall quarter will receive appropriate credit for courses taken in preceding UCI summer sessions, provided that the formal date of admission precedes summer session enrollment. Continuing graduate students will receive credit for courses taken in intervening UCI summer sessions.</p> <p>Note: Neither University includes information about the transfer of units into Ph.D. programs</p>
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University of Florida	Dr. Wolan	<p>Below is a statement sent to me from Shirley Kelly at UF...</p> <p>No more than 30 credits of a master's degree from another institution will be transferred to a doctoral program. If a student holds a master's degree in a discipline different from the doctoral program, the master's work will not be counted in the program unless the academic unit petitions the Dean of the Graduate School. All courses beyond the master's degree taken at another university to be applied to the Ph.D degree must be taken at an institution offering the doctoral degree and must be approved for graduate credit by the Graduate School of the University of Florida. All courses to be transferred must be graduate level, letter graded with a grade of B or better and must be demonstrated to relate directly to the degree being sought. All such transfer requests must be made by petition of the supervisory committee no later than the third term of PhD study. The total number of credits (including 30 for a prior master's degree) that may be transferred cannot exceed 45, and in all cases the student must complete the qualifying examination at the University of Florida.</p>
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Peer Institutions:

University of Central Florida	Dr. Reck	<p>Master's program - The total number of transfer credits may not exceed 50% of program requirements, except under two circumstances.</p> <ol style="list-style-type: none"> 1. UCF graduate certificate credits: up to all of the hours taken to fulfill an earned UCF graduate certificate can be used toward a graduate degree within the same or closely related discipline. If the number of transfer credits for an earned UCF graduate certificate is equal to or exceeds 50% of program requirements, additional transfer credits are not allowed. 2. Transfer of credits from a UCF doctoral program to a master's program (other than master's degrees obtained along the way to a doctoral degree): transfer of credits that exceed 50% of program requirements is at the discretion of the program and requires approval of the Appeals Committee. <p>Doctoral program - In no case may the sum of all transfer and waived credits exceed 50% of the total degree requirements of any doctoral degree.</p>
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North Carolina State University	Dr. Bahr	<p>Information from NC State University</p> <p>Transfer of Credit</p> <table border="1"> <thead> <tr> <th></th> <th>Other Univ.</th> <th>UG credits</th> <th>Grad credits</th> <th>Post-bac</th> <th>To another MA</th> </tr> </thead> <tbody> <tr> <td>Master's</td> <td>Not taken for another MA Must have B or</td> <td>Only 6 hours Must be 400 level with B or</td> <td></td> <td>Has to be 500 level or higher with a B or</td> <td>12 hours max</td> </tr> </tbody> </table>		Other Univ.	UG credits	Grad credits	Post-bac	To another MA	Master's	Not taken for another MA Must have B or	Only 6 hours Must be 400 level with B or		Has to be 500 level or higher with a B or	12 hours max
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			better	better—can't count toward an UG degree, must be taken as UG		better. Credits must be earned before entering Master's program and only 12 hours	
		PhD		No 400 level courses count as part of credit hour requirement.	18 hours count if the Master's is from another Univ. based on grad committee rec. If taken at NCSU with no break between Master's & PhD—up to 36 hours count (including 400 level courses, if used)	A graduate course (500 or 700 level) will count if taken at NCSU and a B or better obtained.	

[Florida State University](http://www.floridastate.edu)

Dr. Wiranowska

[Transfer of Credit at FSU](#): I found it under "FSU General Bulletin" so it may apply to undergraduate students as well.

FSU 2010-2011 - Academic Regulations and Procedures

Transfer Credit

Transfer credit is normally allowed for courses completed at or through other regionally accredited institutions of higher learning. No credit, however, is allowed for subcollege-level course work, or for course work completed with grades below "D-," and only up to six semester hours of technical or vocational credit may be approved by the baccalaureate academic dean toward the baccalaureate degree. Associate in Arts (AA) degree recipients from Florida public institutions are guaranteed acceptance of at least sixty semester hours of college credit toward the baccalaureate degree. The University does not accept experiential learning, or award credit for experiential learning. Transfer credit based on experiential learning from another institution will not be accepted.

Credit earned from Florida public institutions will be evaluated on the basis of the Common Course Numbering System. Those courses judged equivalent will be accepted for transfer credit. Courses are judged equivalent when the prefix and the last three numerical digits of the course number are the same. Thus, THE 1234 taken at one institution is equivalent to THE 3234 at another institution. Courses not judged equivalent may be accepted for transfer credit at the discretion of the baccalaureate academic dean.

All grades earned at other regionally accredited institutions are entered on a student's record at the time of transfer exactly as earned. Such grades are averaged separately from grades earned at Florida State University.

Students entering Florida State University without credit in college algebra will be required to take, or exempt, MAC 1105, MGF 1106, or MGF 1107.

Courses with the prefix "MGF" at or above the level of x106 will be accepted for transfer credit (hours allowed toward graduation). For students transferring from junior or senior institutions that stipulate the MGF course meets "Gordon Rule" requirements, the course will be accepted in partial fulfillment of Section 1007.25, Florida Statutes. (See the "Undergraduate Degree Requirements" chapter of this *General Bulletin*.) Students not needing another mathematics course for their major may use this as their second course; students needing more mathematics will follow Florida State University guidelines regarding their next course.

College work completed with satisfactory grades by a student at a regionally accredited institution of higher learning, prior to graduation from high school, will apply in the normal manner toward the baccalaureate degree at Florida State University. The Office of Admissions must be provided an official transcript of such work.

An official course-by-course evaluation is required for all academic records from non-U.S. institutions. Students should refer to the 'International Student Admission' section in the "Admissions" chapter of this *General Bulletin*.

Graduate students should refer to the 'Transfer Credit' section in the "Graduate Degree Requirements" chapter of the *Graduate Bulletin*.

FSU 2010-2011

Doctoral Degree Programs

Degrees Offered

The Florida State University offers 73 doctoral, and a variety of specialist, joint, combined and dual degree programs.

Requirements of the Doctor of Philosophy Degree

The Doctor of Philosophy is a research degree designed to produce the critical scholar and is granted only to students who have:

- 1) Mastered definite fields of knowledge. Familiarity should not only be with what has been done in a specific field but also with the potential and opportunity for further advances within that degree;
- 2) Demonstrated capacity to do original and independent scholarly investigation or creative work in their selected fields; and
- 3) The ability to integrate their selected fields of specialization with the larger domains of knowledge and understanding.

Admission - Admission in the formal sense is governed by the same minimum standards as stated in the "[Admissions](#)" chapter of the *Graduate Bulletin*. However, a special effort is made by the departments to select and to admit only those who appear clearly qualified for studies at this advanced graduate level.

Diagnostic Examination - The student who has been admitted to work toward the doctoral degree may, before the end of the second semester of postbaccalaureate study, be required to take a departmentally administered diagnostic examination. It is designed to appraise the student's ability to pursue the Doctor of Philosophy degree in the field and to facilitate counseling in the development of the student's program of studies.

		<p>The department will notify the Office of the University Registrar if the diagnostic examination is failed and the student's program is to be terminated.</p> <p>Residence - The intent of the residency requirement is to ensure that doctoral students contribute to and benefit from the complete spectrum of educational, professional, and enrichment opportunities provided on the campus of a comprehensive university. When establishing residency the student should interact with faculty and peers by regularly attending courses, conferences, or seminars, and utilize the library and laboratory facilities provided for graduate education.</p> <p>After having finished thirty semester hours of graduate work or being awarded the master's degree, the student must be continuously enrolled on The Florida State University's Tallahassee campus, for a minimum of twenty-four graduate semester hours of credit in any period of twelve consecutive months. In cooperative degree programs involving two or more universities, residence requirements may differ from the foregoing only with the approval of the graduate policy committee and the Dean of The Graduate School. Students in such programs should check residency requirements with their departmental chairs or program leaders.</p> <p>The College of Education and the art education program in the College of Visual Arts and Dance permit Ed.D. students, if they so desire, to complete their residency requirement by registering for thirty credits during a sixteen-month period.</p> <p>Transfer Credit - The University does not accept experiential learning, or award credit for experiential learning. Transfer credit based on experiential learning from another institution will not be accepted. For more information, please contact your college.</p>
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