University of Arizona

**Master's Time to Degree**

Master's students are expected and required to complete their coursework and graduate with in six years from the date of the first course on their plan of study. Students who do not meet these time limits are required to petition for an [**extension of time to complete degree**](https://grad.arizona.edu/policies/academic-policies/extension-time-degree). Master's students whose coursework is more than 6 years old may be required to take additional coursework.

**Doctoral Time to Degree**

Doctoral students are expected to complete their degrees within 5 years after passing their comprehensive exams, or for those in programs that administer the comprehensive exams early in the career, within 10 years from the date of the first course on their plan of study. Students who do not meet these time limits are required to petition for an [**extension of time to complete degree**](https://grad.arizona.edu/policies/academic-policies/extension-time-degree). Doctoral students who do not finish their degrees within 5 years of passing their comprehensive examinations may be required to re-take their exams.

University of Colorado

Time Limit

Master’s degree students have four years (six years for students pursuing an ME) from the semester in which they are admitted and begin course work to complete all degree requirements. The phrase “all degree requirements” includes the filing of the thesis with the Graduate School if Plan I is followed. Students who fail to complete the degree in this four-year period may be dismissed from their program with the concurrence of the major advisor and/or appropriate departmental personnel. To continue, the student must file a petition for an extension of the time limit with the dean of the Graduate School. Such petitions must be endorsed by the student’s major advisor and/or other appropriate departmental personnel and may be granted for up to one year.

Students who have not completed the degree within their time limit, and who have received approval for an extension, must have any course work completed more than five years prior to the completion of the degree requirements evaluated by their department for relevance and applicability. At the discretion of the department the student may be required to validate these courses as part of the completion of their degree requirements.

Students who need to leave CU-Boulder for a period of time may apply to the Time Off Program for up to one year. Participation in the Time Off Program does not extend the student’s time limit, but may be used as a reason to request an extension. Students whose registration at CU-Boulder is interrupted by military service may apply to the dean of the Graduate School for an extension.

Time Limit

Doctoral degree students are expected to complete all degree requirements within six years from the semester in which they are admitted and begin course work in the doctoral program. The phrase “all degree requirements” includes the filing of the dissertation and all accompanying forms with the Graduate School. Students who fail to complete the degree in this six-year period may be dismissed from their program with the concurrence of the major advisor and/or appropriate departmental personnel. To continue, the student must file a petition for an extension of the time limit with the dean of the Graduate School. Such petitions must be endorsed by the student’s major advisor and/or other appropriate departmental personnel and may be granted for up to one year. If the dean of the Graduate School and the department chair/program director cannot agree on whether a student should continue, the Graduate School’s executive advisory council makes the final decision.

Students who need to leave CU-Boulder for a period of time may apply to the Time Off Program for up to one year. Doctoral students who are required to maintain continuous registration may petition for an exception in order to participate in the Time Off Program for parental leave or other extenuating circumstances. Participation in the Time Off Program does not extend the student’s time limit, but may be used as a reason if applying for an extension.

Students whose registration at CU-Boulder is interrupted by military service may apply to the dean of the Graduate School for an extension of time.

University of Iowa

In addition to notifying students that they are subject to the rules of the Graduate College as set forth in the Manual of Rules and Regulations, any standards established by the department more stringent than the general Graduate College requirements shall be stated. Information shall be provided outlining required courses applicable to the various departmental programs of study, examination procedures and other formal evaluations, departmental policies with regard to awarding and renewing assistantships, time limits on programs of study, departmental registration policies, departmental grade-point requirements, requirements for changing from one degree program to another within the department, especially from the master's to the doctor's degrees, departmental probation and dismissal policies and procedures (see **E** following), and other matters as are appropriate. The nature of the departmental advisory system shall be explained to incoming students.

**E. Academic Progress, Departmental Probation, and Dismissal Procedures.** If a student is failing to meet departmental standards, the department shall warn the student of this fact in writing. The notification shall specify in what way(s) the student is failing to meet the standards. The student shall be provided a reasonable amount of time to meet the standards prior to departmental dismissal. If conditions such as conditional admission or probation are imposed, the department shall give at the time of its imposition written explanation of this status and its time limits.

University of Kansas

Normal expectations are that most master’s degrees (excluding some professional terminal degrees) should be completed in two years of full-time study. However, master’s degree students are allowed seven years for completion of all degree requirements.

In cases in which compelling reasons or circumstances recommend a one-year extension, the Graduate Division, on recommendation of the department/committee, has authority to grant the extension. In cases where more than eight years are requested, the appropriate appeals body of the school considers petitions for further extensions and, where evidence of continuous progress, currency of knowledge, and other reasons are compelling, may grant them.

Some departments may have more stringent rulings about time restrictions. Students should ask about the policy in effect in the department in which they plan to study.

International Graduate Admissions Requirements

Arizona

<http://grad.arizona.edu/tools/intladmissionsreqs>

Transcripts From International Institutions

* Official documents must be an original or a certified copy that is issued by the university or college.  Each page must contain the original stamp or seal of the institution, the original signature of the appropriate school authority, and the date of issuance.
* Transcript must be a comprehensive record of all study completed, detailing courses studied and the grades (marks) received.
* Degree or Diploma certificates are required if the degree is not officially posted on the transcript.  Degree or Diploma certificates must indicate the type of degree awarded and the date of award.
* Transcripts and Degree Certificates/Diplomas must be submitted in the original native language and must be accompanied by an officially verified English translation issued by the university or college.
* For those individuals whose university issues only one set of official documents, please be prepared to present those documents to the Graduate Admissions office for viewing after arrival and enrollment.

The Graduate Admissions office performs all international credentials evaluations and does not accept evaluations from private credentials evaluation services in lieu of the original official transcripts and/or diploma from the issuing institution.

University of Colorado

**Acceptance of Non-U.S. Degrees from Institutions of Higher Education**

The University of Colorado Boulder requires that a bachelor degree meet the four year minimum requirement after 12 years of primary/secondary education (total of 16 years' of education). Bachelor degrees that are three years in length, usually completed after 12 years of primary/secondary school, will not be recognized as equivalent to a U.S. four-year bachelor degree by the University of Colorado Boulder. Countries that have secondary school programs ending after year 13 or higher will have the three-year bachelor degree recognized as equivalent to a U.S. four-year degree (total of 16 years of education). Countries with secondary school programs routinely ending prior to 12 years will be reviewed on an individual basis.

For applicants to a graduate program (master's or doctorate), the Office of Admissions will complete a credential evaluation of any degree completed by the student and forward it to the department to which the student is applying. Regardless of whether or not the Office of Admissions considers the degree to be equivalent to a U.S. four-year bachelor degree, the department will not be prevented from reviewing the application.

If a department wishes to admit a student with a three-year degree that is not considered equivalent to a U.S. four-year degree, a provisional admission is required. The standard Graduate School provisional admission process must be followed.

Australia, Bologna Process countries, Canada, India, Israel, South Africa, and Sri Lanka are just some of the countries that have three-year degrees that may be evaluated as not equivalent to a U.S. four-year degree.

Iowa

The general minimum requirements for admission to the Graduate College at the University of Iowa are listed below; the admission requirements of individual departments and programs may be higher.

For admission to the University of Iowa Graduate College (necessary for departmental admission) applicants must have:

* a U.S. bachelor's degree from a regionally accredited college or university, or an equivalent degree from another country as determined by the Office of Admissions

a minimum grade-point average (GPA) of 3.00, or foreign equivalent as determined by the Office of Admissions.

University of Kansas

Each graduate program at KU determines the materials needed for making admission decisions. Click [here](https://www.applyweb.com/public/inquiry?s=kuglist) to find information about required supporting documents. This is the same information displayed on page 4 of the application.

* Regular admission requires a bachelor's degree and a grade-point average of at least a B (3.0 on a 4.0 scale) from KU, regionally accredited institution, or foreign university with substantially equivalent bachelor's degree requirements. The bachelor's degree is not acceptable if it contains credit awarded for work experience that was not directly supervised by faculty members of an accredited university or not evaluated in units that identify the academic content.

Proof of a bachelor's degree (plus any post-bachelor's coursework/degrees) is required, as well as proof of English proficiency for international applicants and domestic non-native English speakers. Individual programs will have additional admissions requirements. Go to the [Application Requirements](http://www.applyweb.com/public/inquiry?s=kuglist) page for more information.

Pittsburgh

**International Student Academic Requirements and Credentials**

The minimum requirement for admission to a graduate program is the completion of a bachelor's degree from a regionally accredited institution in the United States or the completion of education that the University of Pittsburgh deems comparable to a bachelor's degree from a regionally accredited institution in the United States.

Applicants are required to submit official original academic credentials. Official original academic credentials that are issued in a language other than English must be accompanied by a certified English translation. In cases where the transcript (grade report, academic record, examination results, mark sheet) does not attest to the awarding of a degree or an academic qualification, a certified copy of the original certificate or diploma awarding the degree or qualification must also be submitted. Certificates or diplomas that are issued in a language other than English must be accompanied by a certified English translation.