

*For the 2016-2017 Graduate Council Annual Report and  
the 2017-2018 Graduate Catalog*

Members	Liaisons
Bahner, Ingrid	Ruth Bahr, OGS
Churchill, Greg (Grad Student Rep) (added 10/24/16)	Joe Butts, OGS
Cohen, Donna	
Guldiken, Rasim	
Permuth, Steve	
Robison, John, Policy/Fellowship Chair	
Shaw, Lindsey	
Wecker, Lynn Ex Abs	
Wheeler, Pat	
Wilson, Cheryl Ex Abs	
Xue, Bin	

### **POLICY/FELLOWSHIP DECEMBER REPORT**

1. Dr. Robison had Introductions
2. There was no Public comment on agenda items
3. The Committee discussed the following:
  - a. **International Course Transfer** – discussion of if a policy is needed to specify requirements for evaluation of transfer of credit requests for courses taken at International Institutions. The transfer of international course work can be a complex issue in some cases, and the Committee recommends that such course transfer requests be evaluated by a departmental committee. Students should be able to provide USF with English translations of transcripts, course syllabi, and additional information that will help a department to make an accurate evaluation.
  - b. **Major Professor** – discussion of current policy related to department vs. academic area. Determined that the impact is limited to a small number of areas. Agreed to consider the addition of “as practicable” to this requirement to accommodate Engineering. Dr. Bahr will work on suggested wording to bring back for discussion and approval at a future meeting.

Meeting adjourned at 10:00 am.