

Graduate Faculty Definition History

1970-2011

<p>Catalogs prior to 1970 not readily available</p> <p>1970-1971 1971-1972 1972-1973</p> <p>no reference to Graduate Faculty or Faculty Eligibility</p>
<p>1973 1974-1975 1975-1976 (Part II) 1976-1977 1977-1978 (n/a) 1978-1979 (n/a) 1978-1979 1979-1980 (Under Division of Graduate Studies) 1980-1981 (Under Graduate School) 1981-1982 1982-1983</p> <p>Faculty Eligibility In order to teach a graduate course at the University of South Florida, a person must have a current USF faculty appointment. The director of a thesis or dissertation must be a USF faculty member with an advanced degree, or equivalent professional qualifications, appropriate to the required level of supervision.</p>
<p>1983-1984 1984-1985 1985-1986</p> <p>Faculty Eligibility In order to teach a graduate course at the University of South Florida, a person must have a current USF faculty appointment and must be credentialed at the appropriate level to teach that course. Temporary or special credentialing is available to new faculty and adjunct appointees who meet the established criteria for such credentialing. The director of a thesis or dissertation must be a USF faculty member with an advanced degree, or equivalent professional qualifications appropriate to the required level of supervision, and must be credentialed for thesis or dissertation direction.</p>
<p>1986</p> <p>Graduate Faculty Members of the Graduate Faculty at USF achieve that distinction by being recommended by the faculty and chairs of their respective departments and by the credentialing committees and deans of their respective colleges. Recommendation by these individuals and groups is based on University-wide criteria often supplemented by additional criteria of the department and/or college. Final approval of the appointment to the Graduate Faculty is made by the Dean of the Graduate School.</p> <p>Criteria used include holding the appropriate terminal degree, active performance in research and published scholarship and/or appropriate forms of creativity in the Humanities and Fine Arts, experience and/or</p>

demonstrated interest in teaching at the graduate level and fostering and guiding the academic progress and research of graduate students.

1987

1988-1989

1989-1990

1990-1991

1991-1992

1992-1993

1993-1994

1994-1995

1995-1996

Graduate Faculty

Members of the Graduate Faculty at USF achieve that distinction by being recommended by the faculty and chairs of their respective departments and by the credentialing committees and deans of their respective colleges. Recommendation by these individuals and groups is based on University-wide criteria often supplemented by additional criteria of the department and/or college. Final approval of the appointment to the Graduate Faculty is made by the Dean of the Graduate School.

Criteria used include holding the appropriate terminal degree, active performance in research and published scholarship and/or appropriate forms of creativity, experience and/or demonstrated interest in teaching at the graduate level and fostering and guiding the academic progress and research of graduate students.

1996-1997

1997-1998

1998-1999

Graduate Faculty

Faculty participation beyond the classroom and laboratory is essential to ensuring quality graduate education and equity across all programs. Faculty achieve the distinction of being members of the Graduate Faculty by being recommended by their respective departments and by the credentialing committees and deans of their colleges. Recommendation is based on university-wide criteria, supplemented by departmental or college criteria.

Responsibilities of the Graduate Faculty include establishing and maintaining a high quality graduate education and research experience for students, developing and teaching graduate-level courses, advising graduate students, serving on master's and doctoral committees, directing theses and dissertations, serving on college or departmental graduate committees, and providing advice to the Dean and the Graduate Council.

The Graduate Faculty are represented in the Graduate School through the Graduate Council, which is central to the goal of maintaining and assuring quality across all graduate programs. The Graduate Council, a standing council of the Faculty Senate, is composed of credentialed Graduate Faculty who mirror the range and diversity of graduate programs at USF. The Graduate Council formulates policies and practices for graduate programs and reviews matters arising from questions about the integrity of academic programs, admissions standards, degree requirements, and similar concerns.

1999 – decentralization of credentialing – Catalog Language changed following a motion from Grad Council/Faculty Senate to Decentralize faculty credentialing

Supporting documents (see archives)

Graduate Council Statement – May 19, 1997

Memos from Graduate Dean Dickerson and Provost Tighe– July 2 and July 17, 1997 respectively

Memo from Graduate Dean Johnson – Sept 24, 1997

Memo from Graduate Dean Johnson – January 8, 1998

Report to Faculty Senate from Grad Council Chair Buckle – January 20, 1998

Memo to Grad Council from Professor Wolfe – January 22, 1998

Graduate Council Minutes – March 23, 1998 – Graduate Council Meeting

Motion was made and seconded to approve the following definition of graduate faculty:

The University of South Florida defines its graduate faculty to consist of all regular faculty appointed at the Assistant, Associate, or Professor rank, who hold a terminal degree or equivalent in their discipline. Individual academic units have the discretion to establish additional requirements.

The motion was approved unanimously.

A motion was made and seconded to reaffirm the Council's position that all chairs for the Ph.D. committees be approved at the graduate Dean level with the chairman of the committee submitting a vitae along with the student's committee form. The formal motion to read:

- A. All graduate faculty as defined by the university and the college/department and approved by their department and college are assumed by the graduate school as qualified to be a member of a Masters Thesis committee, Ph.D. Dissertation Committee, and to supervise a Masters Thesis Committee.
- B. For the most recent SACS accreditation the Graduate Instruction section [4.2.5] of our Self-Study Executive Summary states under: Requirements of the Criteria "Graduate faculty members should be productive, creative scholars, readily accessible to their students...". The Graduate Council reaffirms its desire to encourage and maintain excellence in the Ph.D. programs at this university. To insure uniformity of excellence across the colleges, the directors of Ph.D. Dissertation Committees will need to submit a current curriculum vitae with the committee appointment form to the Graduate School for approval by the Graduate Dean. This approval is in addition to the approval from their department chairman and college dean or their designates.
- C. Persons desiring to serve on a Masters or Ph.D. committee who are not defined as Graduate Faculty by the university and the college/department must submit a curriculum vitae and be approved by the department, college and graduate school for each committee.
- D. Colleges and departments may institute additional requirements for membership on Masters Thesis, and Director of Ph.D. Dissertation.

The motion was approved unanimously.

Graduate Council Recommended Position on Graduate Faculty Definition and Approval of Graduate Thesis and Dissertation Committees – March 30, 1998 – see archives

Graduate Council Motions Regarding Graduate Faculty Definition and Approval of Graduate Thesis and Dissertation Committees – April 22, 1998 Faculty Senate Meeting

Motion #1 – Definition of Graduate Faculty at the University of South Florida

The University of South Florida defines its graduate faculty to consist of all regular faculty appointed at the Assistant, Associate, or Professor rank, who hold a terminal degree or equivalent in their discipline. Individual academic units have the discretion to establish additional requirements.

Motion #1 passed with one opposition

Motion # 2 – Approval of Thesis and Dissertation Committees

- A. All graduate faculty as defined by the university and the college/department and approved by their department and college are assumed by the graduate school as qualified to be a member of a Masters Thesis committee, Ph.D. Dissertation Committee, and to supervise a Masters Thesis Committee.
- B. **Faculty Senate Amendment to the motion: Graduate Faculty members should be productive, creative scholars, readily accessible to their students.** To insure uniformity of excellence across the colleges, the directors of Ph.D. Dissertation Committees will need to submit a current curriculum vita with the committee appointment form to the Graduate School for approval by the Graduate Dean. This approval is in addition to the approval from their department chairman and college dean or their designates.
- C. Persons desiring to serve on a Masters or Ph.D. committee who are not defined as Graduate Faculty by

the university and the college/department must submit a curriculum vitae and be approved by the department, college, and graduate school for each committee.

- D. Colleges and departments may institute additional requirements for membership on Masters Thesis, and Director of Ph.D. Dissertation.

Motion #2 passed with three oppositions

Graduate Council Recommended Position on Graduate Faculty Definition and Approval of Graduate Thesis and Dissertation Committees – April 22, 1998 – addresses the two motions made above, with further clarification and justification. (see archives)

Graduate Faculty Definition – as approved by the Faculty Senate, April 22, 1998

1999-2001

2001-2003

Note: Supervisory Committee Form Processing was decentralized to Colleges- May 28, 2002 (see bottom of page)

2003-2004

2004-2005

2005-2006 (**“Definition” added to header – “Graduate Faculty Definition”**)

2006-2007

2007-2008

Graduate Faculty

The University of South Florida defines its graduate faculty to consist of all regular faculty appointed at the Assistant, Associate, or Professor rank, who hold a terminal degree or equivalent in their discipline. Individual academic units have the discretion to establish additional requirements.

2008-2009 – **clarified “regular,” added what they can do, added Affiliate membership**

2009-2010

2010-2011

2011-2012

Graduate Faculty Definition

The University of South Florida recognizes Graduate Faculty and Affiliate Graduate Faculty.

Graduate Faculty is defined to consist of all tenure **track or tenured** faculty appointed at the Assistant, Associate, or Professor rank, who hold a terminal degree or equivalent in their discipline. **Graduate Faculty members are eligible to teach graduate courses and may direct and serve on master’s, specialist, and doctoral level committees. To chair a doctoral level committee, a Graduate Faculty member must engage in current and sustained scholarly, creative, or research activities, such as publications, performances, exhibitions, patents, inventions and research grants.**

Affiliate Graduate Faculty membership may be granted by the Graduate School Dean to individuals whose skills or expertise meet criteria established by the College. Affiliate Graduate Faculty membership is in effect for a specified period of time and specific purposes. Affiliate members may be eligible to teach graduate courses, to serve on master’s, specialist, and doctoral level committees, to direct master's and specialist's level committees, and to co-direct doctoral level committees, at the discretion of the College. Emeritus Professors and retired or recently resigned professors may also be appointed as Affiliate Graduate Faculty with the approval of the College and Graduate School Dean.

For a current list of Graduate Faculty and Affiliate Graduate Faculty in any program contact the program director or coordinator.

Graduate Student Supervisory Committee for Theses/Dissertations Approval Revision -- May 28, 2002

Effective with Summer Semester 2002, Colleges will serve as the final approval point for Graduate Student Supervisory Committee Appointments. Committees must be appointed and approved following University policies and procedures, as specified in the Graduate Catalog. FAQs about this process will soon be available online at www.grad.usf.edu. Procedures for appointing and approving a graduate student supervisory committee are as follows:

- 1) Student selects a Major Professor or Co-Major Professors.
- 2) Student works with (Co-)Major Professor(s) in selection of committee members.
- 3) Student fills out the Supervisory Committee form, available online at www.grad.usf.edu, or may use a form created by the College.
- 4) (Co-)Major Professor(s) and Committee Members sign form agreeing to serve on the committee.
- 5) Form is submitted to Chair/Program Director for approval. A current abbreviated (2-3 page) CV must be attached for the (Co-) Major Professors of doctoral committees and for any Non-Regular Faculty on any committee.
- 6) The form (and CV if needed) is then submitted to the College for approval from the Associate Dean or College Coordinator. Approval of Supervisory Committee Major Professors who do not meet the minimum requirements for scholarly productivity, should be forwarded to the Dean of Graduate Studies for review.
- 7) Once approved, a copy of the approved committee form is returned to the Department/Program for the student's file. The College (or Dept./Program, if in Arts and Sciences) then verifies the Committee appointment at the time the thesis/dissertation is ready for submission. (For information on this refer to the *Graduate Studies Policy Statement - No. 8 – Thesis/Dissertation Certificate of Approval (COA) / Electronic Theses and Dissertations (ETD) Final Approval Revision*.)

For questions or more information contact Carol Hines-Cobb, 974-4239 or chines-cobb@grad.usf.edu

Implementation date: May 2002 (Summer Semester 2002)

Approved by College Coordinators: Spring Semester 2002

Implemented by Graduate Studies: (Original Signed by Dean Dale Johnson)