

*For the 2016-2017 Graduate Council Annual Report and  
the 2017-2018 Graduate Catalog*

Members	Liaisons
Cohen, Donna	Ruth Bahr, OGS
Malone, Tina	Carol Hines-Cobb, OGS
Permuth, Steve	Joe Butts, OGS
Robison, John, Policy/Fellowship Chair	
Wecker, Lynn	

**AGENDA**

1. Welcome and Introductions
2. Public Comment on Agenda Items
3. Review of procedures for new members
4. Confirm Research Assignments:

AAU Institutions:

Rutgers University - TBA  
 SUNY University of Buffalo - TBA  
 SUNY Stony Brook - TBA  
 Univ of California, Irvine - TBA  
 University of Florida - TBA

Peer Institutions:

University of Central Florida - TBA  
 NC State University - TBA  
 Florida State University - TBA  
 University of Cincinnati - TBA  
 University of Pittsburgh - TBA

5. Summary of 2016-2017 Graduate Catalog
6. Items for Review/Discussion

- A. [USF Policy 10-065: Credit hours, Alternative Methods of Delivery and Transfer of Credit, and Variations in Program Length](#) (includes information 3 Year degrees (non-Bologna) and Competency Based Learning Policy – draft posted to the website. Tabled in May for research. Review issues for research, set date for research submission and target review of policy (October?))
- B. [Admission Deadlines / International Admission Deadlines](#) – review current deadlines and confirm best practices, as well as what the deadlines should be for submission of international documentation.
- C. [Enrollment Policy](#) - discuss variations between Registrar’s definition and the graduate policy:
  - a. Registrar’s Office definition for continuous enrollment includes W grades because it counts as attempted hours. The only time courses are not included in continuous enrollment is if the student did not register or was cancelled from the course.
  - b. Graduate policy –

***Continuous Enrollment for All Graduate Students***

*All graduate degree-seeking students must be continuously enrolled. Continuous enrollment is **defined as completing, with grades assigned, a minimum of 6 hours of graduate credit every three continuous semesters.** Colleges and programs may have additional requirements. Students on an approved leave of absence are not subject to the enrollment requirement for the time approved for the leave. Students who have been Admitted to Doctoral Candidacy must follow the Dissertation Hour Enrollment in place of the Continuous Enrollment requirement as specified here for all graduate students (not in candidacy). See also the Time Limitations Policy.*

**Tabled for Fall and new policies for review this year:**

- **GA Codes and Instructor of Record** - Concerns regarding TA's being appropriately classified if they are really instructor of record (in particular for lab sections). Investigation for creating new job code. OGS will report back with requested revisions to policy as needed. TABLED.
- **Late Drop/Add** –current policy allows a student to add a course up to 10 weeks (the end of the drop period) into the semester, but another University policy prohibits a student from sitting in on a class which/he or she is not enrolled. After extensive discussion, it as determined that the policy, as written, is appropriate for the rare occasion that a student may have been inadvertently dropped (first day attendance), or some other technical issue or University error. The Committee will continue discussion in the fall to determine if any revision in wording could help clarify the policy. TABLED.
- **Program Core** – discuss and establish policy regarding a Program Common Core. *Reference – [http://www.grad.usf.edu/inc/linked-files/academics/Curriculum/BOG\\_Req\\_8.011\\_CORE.pdf](http://www.grad.usf.edu/inc/linked-files/academics/Curriculum/BOG_Req_8.011_CORE.pdf).* TABLED
- **Enrollment in Semester of Graduation-** Discuss research findings for hours required during semester of graduation. TABLED
- **Institutional Residency** – do we need to establish a residency requirement for an individual major?