

Graduate Council Policy and Fellowship Committee Meeting

For the 2017-2018 Annual Report and inclusion in the 2018-2019 Graduate Catalog

Members	Liaisons and Guests
Bahner, Ingrid - POLICY CHAIR	Ruth Bahr, OGS
Buck, Harleah	Carol Hines-Cobb, OGS
Cohen, Donna - sabbatical	Joe Butts, OGS
Guldiken, Rasim	Paul Crawford, Admissions
Schaum, Brittany	
Shaw, Lindsey	
Seibel, Brad	
Wecker, Lynn	
Wheeler, Pat	
White, Ashley	
Xue, Bin	

APRIL 2, 2018 – AGENDA

1. Welcome and Introductions
2. Public comment on agenda Items. (3-min limit)
3. For discussion:
 - a) **Select Policy Chair for 2018-2019**
 - b) **Change of Major** - GPA requirements for a Change of Major (comes from the MSMS to Pharmacy change). Current requirements are for a 3.00 to change majors – this does not allow for students who may be in the wrong major. Consider revision to allow for change of major with less than a 3.0 if the incoming major approves.
 - c) **Graduate Certificate Policies** - align with original intent; clean-up policy language
 - d) **Graduate Faculty** – discuss feedback from Council of Deans and policies from peer, aspirational, and AAU institutions. Note that most institutions have policies comparable, or more restrictive, than USF. Issues – Research faculty as Graduate Faculty; Major/Co-Major Professors; possible reinstatement of a credentialing process to confirm eligibility for Graduate Faculty Status.
 - e) **Dissertation Format** - Multi-Authored Pages for 3-article dissertation. Revise to add requirement for introduction and conclusion. Update format to include page for who wrote what sections.
 - f) **Graduate Council Operating Procedures** – finalize addition of the Executive Committee language
 - g) **Thesis Defense Guidelines** - develop guidelines
 - h) **Directed Research Hours** – discuss where these should be capped