

Graduate Council Policy and Fellowship Committee Meeting

For the 2017-2018 Annual Report and inclusion in the 2018-2019 Graduate Catalog

Members	Liaisons and Guests
Bahner, Ingrid - POLICY CHAIR	Ruth Bahr, OGS
Buck, Harleah	Carol Hines-Cobb, OGS
Cohen, Donna - sabbatical	Joe Butts, OGS
Guldiken, Rasim	Paul Crawford, Admissions
Schaum, Brittany Ab	
Shaw, Lindsey Ab	Steve Permuth, GC
Seibel, Brad GTM	Gretchen Koehler (GTM)
Wecker, Lynn	Caroline, INTO
Wheeler, Pat Ab	
White, Ashley	
Xue, Bin Ab	

MARCH 5, 2018 – REPORT

1. Dr. Bahner welcomed everyone and had introductions
2. There was no public comment on agenda items.
3. The Committee discussed the following as noted:
 - **Dissertation Defense** - Confirmed revisions for using Skype/video conferencing. (see below) - APPROVED
 - **Graduate Faculty** –discussed policies from peer, aspirational, and AAU institutions. Noted that most institutions have policies comparable, or more restrictive, than USF. Dr. Bahr noted that the Council of Deans was discussing the issue that morning as well. The Committee opted to table the issue pending feedback from the Council of Deans meeting. TABLED.
 - **Application of Internal Credit (Tabled from January)** – clarified language and non-degree seeking students policy. Continued discussions anticipated for the non-degree student issue. Policy changes as presented (see below) - APPROVED.
 - **Admissions and English Proficiency Updates** - confirmed revisions and test updates (if approved). Minor revisions to admissions; revise policy to eliminate paper-based testing for TOEFL; clean up policy language (see below) - APPROVED
 - **Change of Major** - GPA requirements for a Change of Major (comes from the MSMS to Pharmacy change) – TABLED for April
 - **Graduate Certificate Revisions** – align with original intent; clean-up policy language – TABLED for April

April:

1. **Change of Major**
2. **Graduate Certificate Policies**
3. **Graduate Faculty**
4. **University Admissions Deadlines for Doctorate Programs**
5. **Dissertation Format** - Multi-Authored Pages for 3-article dissertation. Revise to add requirement for introduction and conclusion. Update format to include page for who wrote what sections.
6. **Thesis Defense Guidelines** - develop guidelines
7. **Directed Research Hours** – discuss where these should be capped