

## Graduate Council Policy and Fellowship Committee Meeting

*For the 2017-2018 Annual Report and inclusion in the 2018-2019 Graduate Catalog*

Members	Liaisons and Guests
Bahner, Ingrid - POLICY CHAIR	Ruth Bahr, OGS
Buck, Harleah	Carol Hines-Cobb, OGS
Cohen, Donna - sabbatical	Joe Butts, OGS
Guldiken, Rasim	Paul Crawford, Admissions
Schaum, Brittany	
Shaw, Lindsey	
Seibel, Brad	
Wecker, Lynn	
Wheeler, Pat	
White, Ashley	
Xue, Bin	

### MARCH 5, 2018 - AGENDA

1. Welcome and Introductions
2. Public Comment on Agenda Items (3 minute limit)
3. Discussion and review of policies
  - **Dissertation Defense** - Confirm revisions for using Skype/video conferencing.
  - **Graduate Faculty** – confirm research faculty revisions if needed. Confirm length of Graduate Affiliate Faculty status (approved up to two years); issue of junior faculty/Graduate Faculty; issue of outside chair and faculty level
  - **Admissions and English Proficiency Updates** - confirm revisions and test updates (if approved). Minor revisions to admissions; revise policy to eliminate paper-based testing for TOEFL; clean up policy language.
  - **Application of Internal Credit (Tabled from January)** – clarify language and non-degree seeking students policy
  - **Change of Major** - GPA requirements for a Change of Major (comes from the MSMS to Pharmacy change)

#### April:

1. **Dissertation Format** - Multi-Authored Pages for 3-article dissertation. Revise to add requirement for introduction and conclusion. Update format to include page for who wrote what sections.
2. **Thesis Defense Guidelines** - develop guidelines
3. **Directed Research Hours** – discuss where these should be capped

#### AAU Institutions:

Rutgers University – Pat Wheeler  
 SUNY Univ of Buffalo – Lynn Wecker  
 SUNY Stony Brook – Rasim Guldiken  
 Univ of Cal, Irvine – Donna Cohen  
 University of Florida – TBA

#### Peer Institutions:

University of Central Florida – Lindsey Shaw  
 NC State University – TBA  
 Florida State University – Ingrid Bahner  
 University of Cincinnati – Brittany Schaum  
 University of Pittsburgh-Ashley White