

Council Chair: Steve Permut	
Policy/Fellowship Committee	EX OFFICIO (NON-VOTING)
Bahner, Ingrid - POLICY/FELLOWSHIP CHAIR	Dwayne Smith, Dean, OGS
Buck, Harleah	Paul Sanberg, VP, Research and Innovation
Guldiken, Rasim	Ruth Bahr, Assoc. Dean, OGS
Shaw, Lindsey absent	Shyam Mohapatra, Assoc Dean, Pharmacy
Seibel, Brad	Erin Sauer, Co-Pres, GAU
Uysal, Askin	Sam Badger, Co-Pres GAU
Wheeler, Pat	Vanessa Burshnic, GPSC President
Xue, Bin Absent	
Zgibor, Janice Absent	
TBA - BC, TA, Student Reps-2	
Curriculum Committee	LIAISONS
Daughdrill, Gary	Carol Hines-Cobb, Assitant Director, Academics
Dave, Vrushank	Joseph Butts, Assistant Director, Academics
Hallock-Muller, Pam	Brandis Waiz, Acad. Prog. Spec - Grad Course Liaison
Johansson, Marcia - SECRETARY	Toure Rider, Acad Svcs Adm, InEd
Kirby, Russell Absent	Renita Wasilefsky, Enroll Mgmt Spec.
Nunes, Cecilia	Francisco Vera, Sr. Asst Director, Grad Admissions
Plank, Richard - CURRICULUM CHAIR	Katie Wagner, Associate Dir., Admissions
Savachkin, Alex - GTM	Cynthia Brown Hernandez, Assoc. Dir, System Academics
TBA – BC, ED, LIB, TA, Student Rep	Mark Wrona, Associate VP
	Theresa Chisolm, AVP
	Roger Brindley, AVP USF World
	Cindy DeLuca, Assoc. VP for In Ed.

Next meetings: Curriculum committee October 1; Full Council: October 15

SEPTEMBER MEETING MINUTES

1:00 P.M. ALN 296

1. The meeting was called to order at 1:03 PM.

2. The Chair welcomed all attendees and opened the floor for introductions. All members introduced themselves to the committee. A new secretary nominated for the Full Graduate Council meetings: Marcia Johansson from the College of Nursing

3. There was no public comment on agenda items.

4. Approval of April 16, 2018 Minutes

The minutes were approved with a change under new business as below as the wording “preferred” will be removed:

f – Data Science for Public Administration (certificate): Dr. Sanders thanked the Office of Graduate Studies, the Graduate Council, and various other constituents for facilitation of a very successful reaccreditation review. The newly proposed graduate certificate will continue moving PA forward in revamping the program by aiding in greater diversification of course offerings. The number of credit hours proposed (15 vs. 12) was questioned. Dr. Bahr noted that preferred 15 credits is the maximum number of hours for a graduate certificate. Nominated for approval by Dr. Pam Hallock-Muller with a second by Dr. Pat Wheeler. APPROVED.

New Business

- a. The University is purchasing a new curriculum system called Acculog: Dr. Barr noted some of the benefits of the new system and operational features. It will assist to identify the courses that need to be approved.
- b. Discussion related to non-degree seeking students and transferring credits into the University. Questions regarding accepting credits were addressed with suggestion that only 50% of credits can be accepted in transfer. APPROVED
- c. Non-degree seeking and graduate certificates will be addressed in the future.

5. Committee Reports

Curriculum Committee: The committee chair provided a brief overview of the Committee's recent activities. At the last committee meeting there were five programs reviewed. Courses were disbursed to committee members. Discussions surrounded ability to access and make changes/edit the proposals, which will be corrected. Bioinformatics was not approved

Courses approved were: NGR6152, HSC 6760C, PHP 6760, PHP 6585, PHC 6586 - Courses were approved and passed unanimously

Policy/Fellowship Committee– the following revisions were approved as noted on the report:

- a. Application of USF Credit and Non-Degree Seeking Student Definition
- b. Transfer of Credit

6. Dean's & Associate Dean's Report

Dean's Report:

- a. Dean Smith discussed preminent status for USF. There was an increase in the US News report rankings up to 58. The goal is to be within the top 50 nationally.
- b. President Genshaft is retiring. There have been many significant accomplishments during her tenure and we are very grateful for her leadership. There is a search underway for her replacement. There is a short timeline and the goal is to have recommendations due by mid-November.
- c. We continue to consolidate the three campuses which will include changes in faculty assignments and APT guidelines will need to be consistent across all campuses.
- d. There is a consulting group being formed that will address the role of graduate and undergraduate studies. There is no documentation at this time.
- e. The focus for graduate studies will be on what is do. Ali Desantis noted that > one million electronic pieces are submitted annually. She noted that there are many faculty errors and approx. 1/3 of faculty don't read the student dissertation prior to submission. We remain committed to graduate student success and meeting time to degree requirements.
- f. A thank you to all the graduate council committee members for service on this committee

Associate Dean's Report:

- a. Dr. Bahr presented that the results of outstanding items should be done soon – the expected completion date is 11/13/18.
- b. The Chi award is a high achievement for students. The Fall-Portfolio-Thesis requirement is being sent out to the colleges for nominations of the top 10-12 students.
- c. Next Month (November) is Graduate School Month
- d. Statistics presented: The University is down 20% for international students. Down between 6-9% for domestic students.
- e. Fellowship reviews are being conducted. The dissertation completion rate is <50% within the time period designated for completion, Two presidential candidates failed their boards and lost the scholarship. We need to review this at the department level. Policies at the graduate level need to be consistent across the three campuses: Tampa, St.

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Petersburg and Sarasota

- f. Dr. Kiri Kilpatrick will post a brief overview of the doctoral program results and graduate student development. This will be completed by the next committee meeting. Metrics on the number of years to complete a PhD and the voluntary withdrawal of students who have stopped out, if not they will be dismissed.
- g. The number of Inactive students will count against programs. There is a policy but it is not enforced.
- h. There is a need to discuss graduate students on a yearly basis
- i. IDP offers services to pair students, assist to find employment and skills training

7. Chairs Report – Table until the next meeting

8. The meeting adjourned at 2:24 PM.