

Council Chair: Steve Permut	
Policy/Fellowship Committee	EX OFFICIO (NON-VOTING)
Bahner, Ingrid - POLICY CHAIR	Dwayne Smith, Dean, OGS
Burkey-Wilson, Cheryl	Paul Sanberg, VP, Research and Innovation (not in attendance)
Cohen, Donna GTM	Ruth Bahr, Assoc. Dean, OGS
Guldiken, Rasim	Shyam Mohapatra, Assoc. Dean, Pharmacy (not in attendance)
Shaw, Lindsey	Erin Sauer, Co-Pres, GAU (2017-2018)
Wecker, Lynn GTM	Marcy Cockrell, Co-Pres GAU (2017-2018)
Wheeler, Pat (not in attendance)	Tur, Jared
Xue, Bin (ex ab) (not in attendance)	
Curriculum Committee	LIAISONS
Agosto, Vonzell - CURRICULUM CHAIR	Carol Hines-Cobb, Assistant Director, Academics, OGS
Dave, Vrushank	Joseph Butts, Assistant Director, Academics, OGS
Kirby, Russell, <i>Council Vice-Chair</i> (not in attendance)	Brandis Waiz, OGS Course Liaison
Lee, Sang-Hie	Toure Rider, In Ed – Grad Certificates
Plank, Richard	Paul Crawford., Graduate Admissions (not in attendance)
Savachkin, Alex (ab) (not in attendance)	Michael Wrona, SACSCOC Liaison (not in attendance)
Taylor, Tomaro, <i>Council Secretary</i>	Roger Brindley, AVP USF World (not in attendance)
	Cindy DeLuca - Innovative Education (not in attendance)

## SEPTEMBER MINUTES

- The meeting was called to order at 1:01 PM.
- Welcome and Introductions  
Following Dr. Permut's opening remarks, Council members and faculty contacts in attendance provided brief introductions.
- Public Comment on Agenda Items  
There was no public comment on agenda items.
- Curriculum Review  
The Council reviewed and discussed five (5) curriculum proposals.  
  
The following were approved as presented:
  - Audiology (Post-Bacc), M.S.— terminate major, effective immediately
  - Aural (Re)Habilitation, M.S. — terminate major, effective immediately
  - Medical Sciences, M.S.M.S. — change degree program requirements to Anatomy concentration
  - Advanced Pain Management, Graduate Certificate — change certificate name and admissions requirements  
The following was approved pending clarifications to admissions deadlines and credit hours:
  - Nurse Anesthesia, D.N.P. — establish new academic major/program
- 2017-2018 Graduate Catalog  
Changes to the 2017-2018 Graduate Catalog were approved unanimously.
- MOU with Seminole State College of Florida (IT) and USF (Cybersecurity)  
The MOU between Seminole State College and USF was approved unanimously.
- Approval of May 15, 2017 Minutes  
The minutes were approved unanimously.
- Dean's and Assistant Dean's Reports

After welcoming the Council, Dean Smith discussed recent administrative guidelines pertaining to the five (5) instructional days missed as a result of Hurricane Irma. In part, instructors will be receiving a document to assist with their decision-making process regarding course assignments, exams, etc.

- The Office of Graduate Studies is in the process of gathering additional data regarding the graduate student experience. Data collection and analysis will start at the department level and focus on recent Ph.D. recipients.
- The Tampa Library's 5<sup>th</sup> floor renovations are complete.

Dr. Bahr welcomed OGS Course Liaison Brandis Waiz, who will help facilitate the transfer of graduate certificate processing from Innovative Education to the Office of Graduate Studies. Relatedly, Dr. Bahr and Carol Hines-Cobb noted a new online form that will help streamline the application process.

- Renovations to ALN 296 are nearing completion.

In response to the Dean's and Assistant Dean's reports, Graduate Council Chair Permuth recommended a commendation for the University's recent emergency management actions, with special emphasis on the President's and Provost's trust of faculty to "do our job." Council members added commentary regarding the University's flexibility to ensure campus safety across all populations and units.

- Dr. Permuth's motion to draft and submit the commendation on the Council's behalf was approved unanimously.

9. Committee Reports

Policy/Fellowship Committee—No report. Meeting canceled as a result of Hurricane Irma.

Curriculum Committee—No report. Meeting canceled as a result of Hurricane Irma.

10. New Business

There was no new business.

11. Chair's Report

Dr. Permuth drew members' attention to an "Assumptions/Directions" document submitted for the Council's consideration. The document proposes three (3) changes to Council procedures as currently outlined in the Committee Charge (last revision, 2011). Dr. Permuth asked Policy/Fellowship Committee Chair Ingrid Bahner to expedite review of both documents at the next P/FC meeting.

- Carol Hines-Cobb responded to questions about Council appointments. The Graduate Council Chair will recommend that the Senate Executive Committee establish an earlier deadline for GC appointments.

12. The meeting adjourned at 2:02 PM.