

Kirby, Russell - Chair - On sabbatical	
<b>Policy/Fellowship Committee</b>	<b>Curriculum Committee</b>
Bahner, Ingrid	Agosto, Vonzell
Churchill, Greg (Grad Student Rep)	Andrews, James
Cohen, Donna	Brea, Maria
Guldiken, Rasim Ex Abs	Dave, Vrushank
Permeth, Steve	Groer, Maureen
Robison, John, Policy/Fellowship Chair	Howell, Christian (Jordan) (Grad Student Rep) Ex Abs
Shaw, Lindsey	Lee, Sang-Hie
Wecker, Lynn	Muller, Pamela Hallock GTM
Wheeler, Pat	Plank, Richard
Wilson, Cheryl	Savachkin, Alex
Xue, Bin	Siven, Jacqueline (Grad Student Rep)
	Taylor, Tomaro
	Thompson, Amy
<b>EX OFFICIO (NON-VOTING)</b>	<b>LIAISONS</b>
Dwayne Smith, Dean, OGS	Carol Hines-Cobb, Assistant Director, Academics, OGS
Paul Sanberg, VP, Research Innovation	Joseph Butts, Assistant Director, Academics, OGS
Ruth Bahr, Asst. Dean, OGS	Kathy Barnes, Assistant Director, InEd
Shyam Mohapatra, Assoc Dean	Toure Rider, In Ed
Megan Flocken GAU Rep	David Lee Henry, Dir., Admissions
Tur, Jared GPSC	Michael Wrona,
	Roger Brindley, AVP USF World
	Cindy DeLuca - Innovative Education

## JANUARY MINUTES

1. The Graduate Council was convened at 1pm by Amy Thompson
2. There were no public comments on agenda items
3. The December, 2016 and January 17 minutes were approved by unanimous vote after being moved and Seconded
4. Chair report was given by Amy Thompson, noting that Russell Kirby is on sabbatical this semester
5. Dean Dwayne Smith provided report on enrollment numbers being redone, as a computer glitch was found to report under enrollment. New numbers will be issued. He also described uncertainty about upcoming state legislative actions in regard to higher education, specifically with regard to tuition and graduate student fees. Federal influences on states are not clear at this point, particularly since a new head of the Department of Education has not yet been confirmed.

Ruth Bahr reported on a successful professional development workshop recently held for PhD students in the social sciences with plan to hold similar workshops for students in other disciplines in the future. She also described the ongoing process involved in the Presidential fellowships and discussed the Graduate Research Symposium to be held on March 20 after spring break, and a statewide symposium to follow on April 21.

6. Policy Committee report
  - a. Dr. Kirby is recommending formation of curriculum study group to ensure that graduate proposals are written well and with appropriate information. Anyone interested in serving should let Carol know. Discussions will likely take place during the Curriculum meeting.
  - b. The Presidential Fellowships will be reviewed January 31
  - c. The issue previously discussed about major professors was deemed to not need further discussion. Ruth Bahr explained that the graduate student needs to be protected when the student is working with a major professor in another academic unit through appointment of a co-major in the student's unit.
  - d. The committee will research the use of accelerated courses in the honor college at a future time.
7. Curriculum Committee report
  - a. The journalism MS degree program was terminated
  - b. Many courses are being reviewed by committee members
  - c. A report on the status of the new degree program, Master's degree in Advertising indicated that the committee members received a copy of the edited proposal that morning and several members were able to provide feedback, but other members were not able to read the report before the meeting. It was determined that minor edits were needed, as well as a concurrence on courses in Business, and a responsible authority signature. A member of the council noted that signing a proposal before having the opportunity to read the final version was unacceptable. There was a perceived need to move this proposal through the council in the next 24 hours in order for it to be reviewed by APAC and to move to the March Board of Trustees meeting. There was discussion about whether the work of the Graduate Council was under sunshine laws, and the general consensus was that the Graduate Council was a decision making body and therefore its business needs to be conducted under the sunshine laws. There was discussion about how to move forward, since email voting was not an option. It was then determined after a telephone call that the voting on this could be delayed as there was an opportunity for this to go forward to the June meeting of the Board of Trustees. Thus, the proposal in its final edited form will be provided to the Council by January 30 and will reviewed again at the February meeting.
  - d. The curriculum committee will serve as a review committee for new proposals on the dates scheduled for Curriculum but Policy committee members are invited to participate as well.
8. New Business
  - a. Election of a Graduate Council chair and vice chair for Spring Semester
    - i. Amy Thompson was nominated; moved, seconded, and unanimously voted to be Chair.
    - ii. Steve Permuth was nominated; moved, seconded, and unanimously voted to be Vice Chair.
  - b. Election of a Curriculum Committee co-chair
    - i. Vonzell Agosto was nominated; moved, seconded, and unanimously voted to be co-chair

Meeting adjourned

Respectfully submitted,  
Maureen Groer,  
Secretary