

Kirby, Russell - <i>Chair</i>	
Policy/Fellowship Committee	Curriculum Committee
Bahner, Ingrid (added 10/20/16)	Agosto, Vonzell
Churchill, Greg (Grad Student Rep) (added 10/24/16)	Andrews, James
Cohen, Donna	Brea, Maria (added 11/17/16)
Guldiken, Rasim (added 10/20/16)	Dave, Vrushank (Added 10/20/16)
Permeth, Steve	Groer, Maureen
Robison, John, Policy/Fellowship Chair	Howell, Christian (Jordan) (Grad Student Rep) (added 10/24/16)
Shaw, Lindsey (added 11/17/16)	Lee, Sang-Hie
Wecker, Lynn	Muller, Pamela Hallock
Wheeler, Pat (added 10/20/16)	Plank, Richard
Wilson, Cheryl (replaced Tina Malone) (added 11/17/16)	Savachkin, Alex (added 10/20/16)
Xue, Bin (added 11/17/16)	Siven, Jacqueline (Grad Student Rep) (added 10/24/16)
	Taylor, Tomaro (Melanie Griffin to serve fall2016)
	Thompson, Amy
EX OFFICIO (NON-VOTING)	LIAISONS
Dwayne Smith, Dean, OGS	Carol Hines-Cobb, Assistant Director, Academics, OGS
Paul Sanberg, VP, Research Innovation	Joseph Butts, Assistant Director, Academics, OGS
Ruth Bahr, Asst. Dean, OGS	Kathy Barnes, Assistant Director, InEd
Shyam Mohapatra, Assoc Dean	Toure Rider, In Ed
Megan Flocken GAU Rep	David Lee Henry, Dir., Admissions
Tur, Jared GPSC	Michael Wrona,
	Roger Brindley, AVP USF World
	Cindy DeLuca - Innovative Education

DECEMBER MINUTES

1. Welcome and introductions.....Dr. Russell Kirby
2. Public comment on agenda: no comments
3. Introduction of Provost Ralph Wilcox:

Dr. Wilcox thanked the Graduate Council for its important work. He noted that 4000 students graduated past weekend and passed out handout on USF Curriculum definitions, Academic planning and Approval Processes, and Definitions of Degree programs and their components. He stated that the Graduate Council plays an important strategic role in university growth (RCM, preeminence, and AAUP); Graduate education is a central component in all of these metrics as the university strives for both eminence status in the state and membership in the AAU.

4. He reiterated the charge to the Graduate Council in ensuring quality of graduate programs, in enacting policies and procedures that guide graduate education and in enhancing graduate student success. Specifically Dr. Wilcox referred to the handouts and emphasized the five critical criteria for all curricular offerings. He suggested that there has been a history of perhaps less scrutiny in new graduate majors and concentrations and that is important to assure rigor, relevance, and contemporary significance of new degree programs, majors, concentrations, and certificates. This may need to be reinforced at the level of the college curriculum committees before proposals come to the graduate council. Dr. Wilcox reviewed the components of degree programs. He pointed out that there are graduate programs with many majors, concentrations and tracks and that the university community needs to consider streamlining, consolidating, and collaborating in curricular offerings in the future. Low productivity concentrations are at risk in the

future as we strive to meet all the metrics for success in a limited resource environment. For example, the current student faculty ratio of 24:1 exceeds the AAU benchmark of 20:1 so faculty resources need to be enhanced.

5. Committee responses to Dr. Wilcox's charge include comments that there continues to be siloism, that faculty need to be made aware of the university goals related to RCM, AAU, and emerging preeminence, and that the five critical criteria to consider for curricula offerings need to be communicated to the faculty committees, and forms for submission of new offerings or changes should include these criteria.
6. Dr. Terry Chisholm spoke further to the Council about her role in the SUS, and that new degree programs must be discussed across the SUS, that we need to audit majors under the same CIP code, as they must share at least two courses, and that reducing offerings should be considered as part of streamlining.
7. Minutes for October and November were unanimously approved.
8. Report of the Policy Committee was given by Dr. Robison
The committee is considering international course transfer issues and flexibility with regard to major professors. The report was accepted by unanimous vote
9. Report of the Curriculum Committee was given by Carol Hines-Cobb
The committee has reviewed, approved or has pending program changes, curriculum changes, a large number of courses, and certificates. There is now a need to move forward with applying the five criteria to curriculum committee decisions.

Meeting was adjourned at 2:45.