1. **Presidential Fellowships Review**
   a. **Motion Passed**: Committee moved to affirm candidate rankings
   b. Candidates for the Presidential Fellowships include:
      - Gallegos/Philosophy
      - Kim/Communication
      - Kretsch/ Clinical Psychology
      - Das/Electrical Engineering
   Alternates include:
      - Lampen/Physics
      - Wise/English
      - Watson/Marine Science
      - Wolhoff/Ind./Org. Psychology
   c. Members discussed potential changes to next year’s nomination criteria/process including:
      - the addition of an *Other* category for the purposes of flexibility in reviewer scoring
      - the addition of a scoring matrix to the application packet
      - the inclusion of a sample nomination letter
      - the articulation of specific criteria to be included in nomination letter

2. **USF Policy-Religious Holidays- Student Observance** *feedback requested by April 7*
   a. **Motion Passed**: Committee moved approval of recommendation changes to policy

3. **Concentration Definition**
   a. **Motion Passed**: Committee moved approval of Curriculum Committee definition

**Meeting Adjourned** at 10:01 a.m.
Graduate School - Graduate Council

GRADUATE POLICY UPDATE

Concentration Guidelines/Requirements
Establish requirements for what a Concentration is at USF within the parameters of the BOG definition.

For Reference -- BOG Language:
(c) Program Minors, Concentrations, Areas of Emphasis, Tracks, Etc. - Any organized curriculum that is offered as part of an individual student’s degree plan and which enhances or complements the degree to be awarded in a manner that leads to specific educational or occupational goals shall be defined by the individual University Board of Trustees, with the credit hour length set in accordance with university policy, except that the number of credit hours must not equal or exceed the number of credit hours established for a Program Major at the same degree level. Such curricula offerings

Proposed USF Definition:

A Concentration is a coordinated set of courses in conjunction with examinations, thesis and/or dissertation, which is applicable to one or more existing graduate programs. The total number of credit hours must not equal or exceed the number of credit hours established for the Degree Program(s). Concentrations must be approved by the Department (or equivalent), College, and Graduate Council. Concentrations are listed on a student’s transcript, but not on the diploma.
UNIVERSITY OF SOUTH FLORIDA SYSTEM
POLICY

<table>
<thead>
<tr>
<th>Number</th>
<th>Subject of Policy Statement</th>
<th>Date of Origin</th>
<th>Last Amended Date</th>
<th>Last Review Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-045</td>
<td>Attendance Policy for the Observance of Religious Days by Students</td>
<td>6-7-94</td>
<td>11-2-06</td>
<td>Proposed Amendments</td>
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I. INTRODUCTION (Purpose and Intent)

Pursuant to In accordance with Sections 1006.53 and 1001.74(10)(g) - Florida Statutes and Board of Governors Regulation 6C-6.0115, the University of South Florida System has established the following policy regarding religious observances.

II. STATEMENT OF POLICY

All students, faculty, and staff within at the USF System University have a right to expect that the University will reasonably accommodation their religious observances, practices and beliefs.

The USF System University will, at the beginning of each academic term, provide written notice of the class schedule and formal examination periods. The USF System University, through its faculty, will make every attempt to schedule required classes and examinations in view of customarily observed religious holidays of those religious groups or communities comprising the USF System's University's constituency.

Students are expected to attend classes and take examinations as determined by the USF System. No student shall be compelled to attend class or sit for an examination at a day or time prohibited by his or her religious belief. However, students should review the course requirements and
meeting days and times to avoid foreseeable conflicts, as excessive absences in a given term may prevent a student from completing the academic requirements of a specific course.

Students are expected to notify their instructors at the beginning of each academic term if they intend to be absent for a class or announced examination, in accordance with this policy. Students absent for religious reasons, as noticed to the instructor at the beginning of each academic term, will be given reasonable opportunities to make up any work missed. In the event that a student is absent for religious reasons on a day when the instructor collects work for purposes of grading (homework, pop quiz, etc.), the student shall be given a reasonable opportunity to make up such work or shall not have that work averaged into the student's grade at the discretion of the instructor.

Any student who believes that he or she has been treated unfairly with regard to the above may seek review of a complaint through established University Academic Grievance Procedures (found in the Graduate and Undergraduate Catalogs) and those provided by the University's Office of Diversity and Equal Opportunity.

Ralph Wilcox, Renu Khator
Executive Vice President and Provost and Sr. Vice President for Academic Affairs

Judy Genshaft, President