



Graduate Admission Deadline Extension/Exception Request

OFFICE OF GRADUATE STUDIES

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TEL: (813) 974-2846 | WEB: <http://www.grad.usf.edu/>

USF Graduate Catalog Policy: http://www.grad.usf.edu/policies_Sect4_full.php#admDead

	Admission in Spring 2017	Admission in Summer 2017	Admission in Fall 2018
University Application Deadline	October 15, 2016	February 15, 2017	February 15, 2017
University Application Deadline for Professional Programs	October 15, 2016	February 15, 2017	June 1, 2017

Note –deadlines (included approved exceptions) are an Application Completion Deadline – all materials must be received by the deadline or it will not be processed. Approved exceptions for extensions require accelerated approval processing in the Departments. By submitting this request, the Department understands that it is responsible for expediting the review process.

REQUEST - Check all that apply:

- Change to official Deadline in the Graduate Catalog – effective with the next Graduate Catalog**
Must provide justification for any exception requests. If approved, deadlines in posted Catalog will be updated when Catalog is next published. VZ will be updated at that time unless the box below is also checked. *Changing the official deadline **requires a Change of Program Request** submitted to College and Graduate Council; goes into effect next Catalog*
- Extend deadline in the VZ Application system – effective immediately**
Leave official deadline in Graduate Catalog as posted, but extend official deadline in the VZ application so prospects may still apply. *Note: on websites, etc., continue to list the official deadline and then the extension may be noted as “extended to...”*

Faculty Contact:		Email:	
College:			
Name of Major:			
Concentration (if applicable)			

Deadlines:

Semester	Current DOMESTIC Deadline	Date DOMESTIC Extended to*	Semester	Current INTERNATIONAL Deadline	Date International Extended to*
Fall			Fall		
Spring *			Spring *		
Summer			Summer		

**Deadline extensions may not be later than July 1 for Fall, November 1 for Spring; March 1 for Summer*

Brief Justification:

APPROVALS	Name (Print/type)	Signature	Action	Date
Dept. Chair / Director			<input type="checkbox"/> Approve <input type="checkbox"/> Not approved	
College Dean / Designee			<input type="checkbox"/> Approve <input type="checkbox"/> Not approved	
Grad Studies Asst. Dean / Designee			<input type="checkbox"/> Approve <input type="checkbox"/> Not approved	