College of Education
Signature Page

TYPE: Graduate Program Change
Name of Program: ASP EJ - School Psychology - MA
Faculty Sponsor: Shannon Suldo

LEVEL: Graduate
Telephone: 974-2223

APPROVALS
List appropriate Department Chair, Committee Chair, Faculty Council Chair and Associate Dean Approving:

Dr. Herbert Exum
Department Chair
SIGNATURE
DATE

Valerie Janesick
Committee Chair
SIGNATURE
DATE

Bill Young
Faculty Council Chair
SIGNATURE
DATE

Harold Keller, Ph.D.
Associate Dean
SIGNATURE
DATE

CONCURRENCE
List other units and department of the University that have been consulted, comments and supporting remarks:

UNIT CHECK ONE: □ CONCURRENCE □ NON-CONCURRENCE □ DEFER RECOMMENDATION

Name/Title
Signature
Date

UNIT CHECK ONE: □ CONCURRENCE □ NON-CONCURRENCE □ DEFER RECOMMENDATION

Name/Title
Signature
Date

COUNCIL/DEAN APPROVALS
Recommendation of Council: □ Graduate Council □ Undergraduate Council
☐ Approved □ Disapproved

Signature of Council Chair: ___________________________ Date _____________

Action by the Dean of: □ Graduate Studies □ Undergraduate Studies
☐ Approved □ Disapproved

Signature of Dean: ___________________________ Date _____________

Effective Date (Term): ___________________________
Graduate Curriculum Approval Form
Changes to Degree Programs

Degree (i.e. M.A., Ph.D., etc.): M.A.
Name of Program (i.e. Biology) School Psychology
Program CIP or X code 42.1701
Name of Concentration (i.e. Botany) School Psychology (ASP EJ)
Proposed Effective Term (i.e. Spring 2006) Fall 2010
Faculty Contact Shannon Suldo
Email suldo@usf.edu
College Education
Dept and Mail Code Psych and Social Foundations, EDU 105

<table>
<thead>
<tr>
<th>APPROVALS</th>
<th>Name</th>
<th>Signature</th>
<th>Action</th>
<th>Date</th>
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<tbody>
<tr>
<td>Dept. Chair</td>
<td>Herb Exum</td>
<td></td>
<td>☑ Approve ☐ Not approved ☐ Comments attached</td>
<td>1/29</td>
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<tr>
<td>College Committee Chair</td>
<td>Valerie Janesick</td>
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<td>☑ Approve ☐ Not approved ☐ Comments attached</td>
<td>1/9-10</td>
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<td>College Dean/Associate Dean</td>
<td>Harold Keller</td>
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<td>Graduate School</td>
<td>GS Dean or designee</td>
<td></td>
<td>☐ Approve ☐ Disapprove</td>
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</table>

BRIEF Summary of Changes:
Total semester credit hours for this degree will change from 33 to 32, as the credit hours associated with EDF 6938 (Psych Issues in Child Development) will change from 4 to 3 effective Fall 2010. The course will not change substantively with respect to goals/objectives, content/topics covered, or assignments. Instead, the purpose of changing this primarily didactic class from 4 to 3 credit hours is to bring the core courses in the school psychology program that do not contain a substantial practicum component from 4 to 3 credit hours, in line with current university intentions of improving time to degree completion.

Changes to a Degree Program
Follow the guidelines outlined by the Graduate Council at: http://www.grad.usf.edu/curriculum.asp

1. List the CURRENT requirements as presented in the Graduate Catalog and then using track changes, illustrate what the NEW requirements will be:

Master of Arts (M.A.) Degree
Memo

To: Valerie Janesick, Chair, Graduate Program Committee (GPC)
From: Shannon Suldo, Interim Program Coordinator, School Psychology Program
CC: Herb Exum, Chair, Department of Psychological and Social Foundations
CC: Harold Keller, Associate Dean
Date: 1/29/2010
Re: Summary of Requested Changes to the School Psychology Graduate Programs

Course/Program Changes to School Psychology

The core members of the School Psychology Program faculty desire to make several changes to the credit hours (ch) associated course and research requirements in our approved Programs (MA, EdS, PhD), with the ultimate intention of reducing/improving students’ time to degree completion.

Regarding changes to courses, we desire to change all School Psychology courses that are primarily didactic from 4 to 3 ch. This change would affect the four courses listed below. (Note: I have submitted the Graduate Course Change Proposal form for only one of these courses because the other three are approved in the university system as variable credit hours ranging from 1 – 4 ch; thus, contingent on approval of revised Programs of Study that include these reductions in ch, I will communicate with Kathleen White in order to change these courses to being offered at 3 ch).

- EDF 6938 Advanced Child Development (currently listed in USF as variable ch, but historically offered at 4 ch; this section would be changed through Kathleen White to 3 ch)
- EDF 6938 Social Psychology (currently listed in USF as variable ch, but historically offered at 4 ch; this section would be changed through Kathleen White to 3 ch)
- SPS 7700 Advanced Behavioral Interventions (currently listed in USF as variable ch, but historically offered at 4 ch; this section would be changed through Kathleen White to 3 ch)
- SPS 6101 Behavior Disorders (Graduate Course Change Proposal for this course is attached for your review)

The final course change pertains to EDF 7239 Supervised Experiences in College Teaching, which is an elective taken by many students in the School Psychology Doctoral Program. The Graduate Course Change Proposal for this course is attached for your review. No Programs of Study are included for this course because it is an elective and thus not part of any approved Program of Study.

Regarding changes to ch associated with research requirements, we desire to change the minimum number of ch needed to complete the thesis requirement (SPS 6971) from 9 to 2 ch, and the minimum number of ch needed to complete the dissertation requirement (SPS 7980) from 24 to 9 ch.

I have included revised Programs of Study for the M.A., Ed.S., and Ph.D. Programs in School Psychology that reflect the changes summarized above. Please contact me at 974-2223 if you have any questions about this memo or any of the attached forms.
**DEGREE INFORMATION**

Program Admission Deadlines:
- **Fall:** January 1
- **Fall Admission Only**

Minimum Total Hours: 33.
Program Level: Masters*
Program Status: Active
CIP Code: 42.1701
Dept Code: EDF
Program (Major/College): ASP EJ

*Only available when combined with the Ed. S. or Ph.D. degree

**CONTACT INFORMATION**

College: Education
Department: Psychological and Social Foundations
Contact Information: [www.grad.usf.edu](http://www.grad.usf.edu)
Other Resources: [www.usf4you](http://www.usf4you)

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**PROGRAM INFORMATION**

**Program Description**
The M.A. degree in School Psychology is offered only when combined with the Ed S. and/or Ph.D. degrees. The M.A. in School Psychology is not a terminal degree and cannot be used for certification or licensure as a school psychologist.

**ADMISSION INFORMATION**

Must meet University requirements (see Graduate Admissions) as well as requirements listed below. Admission occurs once each year for the Fall class. The School Psychology program is a limited access program. This means that only a limited number of students are able to be accepted each year.

**Program Admission Requirements**
For all admission, all programs require earned degrees from regionally accredited institutions. International students are also required to:
1. Provide a course-by-course evaluation of foreign transcripts from an approved external agency
2. Submit passing TOEFL scores

**Prerequisite Coursework for Admission**
- Bachelor's degree or higher
- An undergraduate (or graduate) course in Statistics
- An undergraduate (or graduate) course in Tests and Measurements (including issues such as reliability, validity, standard error of measurement, etc.)
- An undergraduate (or graduate) course in Research Methods or Experimental Design with a lab component.

**Required Admissions Materials**
All admissions materials should be submitted directly to our program. A complete application includes the following:

- A completed Application to Graduate Studies. All applications must be submitted online and can be located on our program website: [http://www.coedu.usf.edu/schoolpsych/](http://www.coedu.usf.edu/schoolpsych/)
- The application fee ($30) - payable by credit card.
- Submit official GRE scores (Note: Verbal, Quantitative, and Analytical Writing scores are required; scores should not be more than 5 years old).
- Provide official transcripts from all colleges and universities where you have completed coursework. Applicants must have an undergraduate GPA of 3.5 or higher in upper division level undergraduate coursework.
- Provide a statement of professional goals. In a 2-3 page statement, explain your immediate, intermediate, and long term goals as well as your research interests. Professional goals and research interests must be compatible with the School Psychology Program.
- Submit three letters of recommendation from professionals who are familiar with your scholarship and work history.
- Demonstrate the ability to write professionally by submitting a scholarly paper completed as part of your prior course work.
- If invited for an interview, a) present self professionally in an oral interview with two or more faculty members and graduate students, and b) provide a writing sample related to a relevant topic to the field of school psychology during the interview process.

For international applicants: All applicants whose native language is other than English or who have earned a degree from an institution outside the United States must meet the University requirements relative to international graduate admission, (e.g. TOEFL scores, etc.). In addition to these university requirements, applicants to the College of Education must provide the following:
  - An external, course by course evaluation of the foreign degree by an approved external agency, and based on official transcripts;
  - A social security number in degree programs requiring practica or internships;
  - All other required admissions materials.

DEGREE PROGRAM REQUIREMENTS

College Requirements
Core Requirements
  EDF 6938 Issues in Child Dev (4-3 hrs)
  EDF 6214 Classroom Learn (4 hrs)
  EDF 6217 Behavior Learn (4 hrs)

Concentration Requirements
  SPS 6936 Sem in School Psy (3 hrs)
  SPS 6197 Assessment I (4 hrs)
  SPS 6198 Assessment II (4 hrs)
  EDF 6288 Instructional Des (3 hrs)
  EDF 6166 Consultation (3 hrs)
  EDF 6407 Statistics I (4 hrs)

Note: Students may be required to take additional hours depending on the course of study and or academic deficiencies.

Practicum
Students must complete a school-based practicum consisting of eight (8) hours per week for a minimum of 32 weeks (2 semesters) for a total of 256 contact hours.

Comprehensive Exam
Prior to clearance for the MA degree, candidates must satisfactorily complete a portfolio of performance-based accomplishments that is evaluated by the School Psychology faculty.

COURSES
See http://www.ugs.usf.edu/sab/sabs.cfm and www.coedu.usf.edu/schoolpsych

2. What are these changes necessary or desired?
The credit hours associated with EDF 6938 (Psych Issues in Child Development) will change from 4 to 3 effective Fall 2010. The purpose of changing this primarily didactic class from 4 to 3 credit hours is to bring the core courses in the school psychology program that do not contain a substantial practicum component from 4 to 3 credit hours, in line with current university intentions of improving time to degree completion.
Submit the signed original and 1 electronic copy of the complete packet to the Graduate School by the deadline posted online http://www.grad.usf.edu/coursepro.asp. For questions, contact Carol Hines-Cobb at chinescobb@grad.usf.edu or 813-974-4239.

*Concurrence - Consultation with units and departments providing related offerings or expertise is expected and encouraged.
Check One:  Plan  I ☐  III ☒

Name:  
Soc. Sec. #:  
Phone:  

Address:  

Degree Program:  

Catalog Year:  

A. **Process Core** (3-12 hrs.)  Plan III programs require 11 hours minimum.  

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Total Semester Hours 11

B. **Current Trends in Specialization** (3 hours)  

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* per program approval

C. **Content Specialization** (18 hours minimum)  
(*Note* A Practicum/Field Experience (1-2 hours) is to be included as part of the Content Specialization coursework.)  

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Total Semester Hours 32
D. Comprehensive Exam

Applications to take this exam must be submitted to the Program Advisor by the "last day to drop/withdraw from courses without penalty" in the semester prior to semester in which the exam will be taken (use Form 3-F). See Graduate Catalog for published drop/withdraw deadline.

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<td>Program Advisor</td>
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<td>Subject Area Advisor (if applicable)</td>
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<tr>
<td>Department Chairperson</td>
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<tr>
<td>Coordinator Graduate Studies</td>
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NOTES:

1. **Transfer of courses**: Only 8 semester hours or 3 courses may be transferred from another university. [These courses must be approved by the program advisor and the Coordinator of Graduate Studies.]

2. Some programs require that students submit evidence that they possess skills related to the teaching of reading (e.g., completion of university courses or county inservice components, experience in teaching reading, etc.). Students should consult their department about this requirement.