



# Graduate Curriculum Approval Form Changes to Graduate Majors

Degree Program CIP Code	44.0401
Degree (i.e. M.A., Ph.D., etc.):	M.P.A.
Name of Major (e.g. Biology)	Public Administration
Name of affected Concentration(s) (e.g. Botany)	
Proposed Effective Term (e.g. Fall 2017)	Fall 2018
Faculty Contact	Dr. Stephen Aikins
Email	<a href="mailto:saikins@usf.edu">saikins@usf.edu</a>

APPROVALS	Name	Signature	Action	Date
Dept. Chair	Dr. Ronald Sanders	<i>[Signature]</i>	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Not approved <input type="checkbox"/> Comments attached	1/22/2018
School Committee Chair (if applicable)	Bernd Reiter	<i>[Signature]</i>	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Not approved <input type="checkbox"/> Comments attached	1/31/18
College Committee Chair	Kathleen McCook	<i>[Signature]</i>	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Not approved <input type="checkbox"/> Comments attached	2/7/18
College Dean/ Associate Dean	Robert Potter	<i>[Signature]</i>	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Not approved <input type="checkbox"/> Comments attached	2/7/18
Concurrence <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Needed	Dept: Chair:		<input type="checkbox"/> Concur <input type="checkbox"/> Doesn't concur <input type="checkbox"/> Comments attached	
Grad Council	<input type="checkbox"/> Approve <input type="checkbox"/> Not approved <input type="checkbox"/> Tabled <input type="checkbox"/> Comments	Graduate Studies	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove	

**Summary of Changes – Select all that apply:**

Admissions Section:

- Change Priority Admission Deadlines
  - Fall: June 1<sup>st</sup>
  - Spring: \_\_\_\_\_
  - Summer: \_\_\_\_\_
  - To "fall admissions only"
- From Regular to Direct Receipt Admissions
- From Direct Receipt to Regular Admission
- Admission Requirements

Curriculum Requirements

- Current Curriculum Requirements
  - Core
  - Add New Concentration, Specialization, or Track\*
  - Delete Concentration, Specialization, or Track
  - Thesis/Dissertation
  - Comprehensive/Qualifying Exam
- Other: min # of hours = 42

\*Requires submission to APAC for comment/clearance

**Why are these changes necessary?**

We want to change the Fall admissions date from February 15<sup>th</sup> to June 1<sup>st</sup> – we're not able to review applications in time for the current "priority" admissions deadline, but we review each application as they come in. We've also made a change to the minimum number of credit hours—our catalog has 36 hours listed (which used to apply when we had an online MPA program), but the correct number should be 42 hours. Catalog copy is attached, using track changes.

Attach the current Catalog Copy, with the requested revisions shown using Track Changes. Catalog copy is not required for changes to the Admission Deadline. All other changes require Catalog Copy. To obtain the most current catalog, email [cdh@usf.edu](mailto:cdh@usf.edu).

Once College has approved, scan and email this Approval Form, and the revised Catalog Copy in Word to Graduate Studies by the deadline posted online <http://www.grad.usf.edu/graduate-council.php>. For questions, contact [cdh@usf.edu](mailto:cdh@usf.edu).