LEVEL:
Graduate

TYPE:
Change Existing Program

DELIVERY METHOD: (USF Policy)
Both Online/Campus

TITLE OF SUBMISSION: *If submission is for a course, please include course prefix and number, along with the full title, if this is a program; please list the degree and title, e.g., BS in Elementary Education, Ph.D. in Educational Leadership, etc.*

EdS Educational Leadership

COURSES: Is this a required course in a degree program or a certificate program or will be taught or used in a program area? NOT APPLICABLE   If Yes, Is the Program Change Attached? No

- *If yes, which one?*

UNDERGRADUATE
  o Is this course going to be submitted to fulfill the requirements for FKL *(Gen Ed)?* No
  o If yes, which one? NOT APPLICABLE

GRADUATE
  - Is this course to be considered as part of the College approved core? No
  - If yes, it will be used to fulfill the: NOT APPLICABLE

PROGRAMS: *(Graduate or Undergraduate)*
  - Is this an initial teacher certification program? No
  - If no, is this program reviewed by CAEP? Yes

ASSESSMENT OFFICE REVIEW *(signature obtained prior to submission to either UPC or GPC)*
  - **Courses/Programs leading to teacher certification and/or programs reviewed by CAEP and/or SACS**
  - **Certificates** *(New or Revised)*

_____   9/25/17
Kristine Hogarty   DATE

STUDENT ADVISING SERVICES OFFICE (SAS) REVIEW *(signature obtained prior to submission to UPC or GPC)*
  - **Courses/Programs leading to initial teacher certification and/or Reviewed by CAEP (including Exercise Science)**

_____   _____
Jeany McCarthy   DATE

PROGRAM COORDINATOR REVIEW/APPROVAL

IF this submission is a required course in a program, or to be taught or used in a program area and/or a Program Revision, the Program Coordinator's Signature is required or is a revision to an existing program.

William R. Black   9-25-17
Program Coordinator's Signature   DATE

SIGNATURE APPROVALS *(Choose appropriate persons from the drop down menus)*

Dr. Judith Ponticell- LCACHE		
Department Chair *(Signs **prior** to submission)*	CHAIR'S SIGNATURE /certifies that any known issues between programs have been resolved at the department level.	10/25/2017 DATE
Dr. Michael Sherry - GPC Chair		
College Curriculum Committee Chair *(Signs **after** approval)*	CURRICULUM COMMITTEE SIGNATURE	01/24/18 DATE
Dr. Ilene Berson - FPC Chair		
Faculty Council Chair *(Signs **after** approval)*	SIGNATURE	1/26/18 DATE
Dr. Ann Cranston-Gingras- Graduate		
Dean's Designee/Associate Dean *(Signs **after** approval)*	SIGNATURE	1/26/18 DATE

05/23/2017

PAGE 2

Initiating Faculty Member Certification

I confirm that **this course or the changes to or termination of this course/program does not impact other Departments/programs, so no concurrence is needed.**

I confirm that **I have researched potential areas of concurrence across the USF system and have notified those Institutions/Departments of this proposed course/program action – these areas are listed below and signed memo(s) and/or email(s) is/are attached to this page.***

William R. Black	*William R. Black*	9-25-17
Printed Name of Initiating Faculty Member	SIGNATURE	DATE

CONSULTING DEPARTMENTS/UNITS/CONCURRENCES

(***MUST** attach a signed memo and/or emails providing supporting remarks or rationale for disapproval):

NAME OF UNIT/DEPARTMENT: _____

CHECK ALL THAT APPLY: ☐ APPROVED* ☐ DISAPPROVED* ☐ MEMO ATTACHED*

Name/Title	Signature	Date

NAME OF UNIT/DEPARTMENT: _____

CHECK ALL THAT APPLY: ☐ APPROVED* ☐ DISAPPROVED* ☐ MEMO ATTACHED*

Name/Title	Signature	Date

NAME OF UNIT/DEPARTMENT: _____

CHECK ALL THAT APPLY: ☐ APPROVED* ☐ DISAPPROVED* ☐ MEMO ATTACHED*

Name/Title	Signature	Date

Rationale Memo
Changes to Educational Leadership Ed.S. Program

William R. Black
Program Coordinator
Educational Leadership and Policy Studies

The Ed.S. in Educational Leadership had been a little used degree until the Educational Leadership and Policy Studies program partnered with local school districts to redesign the program to be more responsive to local district needs. As a result, the program has enrolled three cohorts of 11-15 students, with the second cohort due to finish in December of 2017. A fourth cohort is due to begin in January, 2018. In this time, we have learned from implementing the program for first and second cohorts and are pursuing the following changes.

1. Change POS to require six hours of EDG 6975: Project: Masters/Specialist and Remove EDA 6971: Thesis/Capstone Project. This change more accurately reflect the students work in a capstone project rather than thesis and is better aligned with a degree that focuses on issues of practice.
2. Remove EDA 7281 Policy Analysis and Implementation-after piloting the course for two years, the faculty felt that content better suited for doctoral program and that students need more support in methods.
3. Instead of EDA 7281 provide opportunity for students to take EDA 7197 Current Readings and Discourses, which provides more flexibility to respond to school district needs and student needs in developing expertise in a particular area. The program is designed to respond to district partner needs (and district partners often participate in recruitment and selection of students) as the program is designed to be client-centered.
4. Allow for greater flexibility based on the needs of the cohort. Students can take either EDA 6271 Data-Based Decision Making or the course that is currently in the Program of Study, EDA 6931 Case Studies in Educational Leadership.

USF
UNIVERSITY OF
SOUTH FLORIDA

Graduate Curriculum Approval Form
Changes to Graduate Majors

Degree Program CIP Code   13.041
Degree (*i.e. M.A., Ph.D., etc.*):   Ed.S.
Name of Major (*e.g. Biology*)   Educational Leadership
Name of affected Concentration(s) (*e.g. Botany*)   Educational Leadership
Proposed Effective Term (*e.g Fall 2017*)   Spring, 2018
Faculty Contact   William R. Black
Email   wrblack@usf.edu

APPROVALS	Name	Signature	Action	Date
Dept. Chair	Judith Ponticell	*signature*	☑ Approve ☐ Not approved ☐ Comments attached	10/25/2017
School Committee Chair (if applicable)	Michael Sherry	*signature*	☑ Approve ☐ Not approved ☐ Comments attached	01/24/18
College Committee Chair	Ilene Berson	*signature*	☐ Approve ☐ Not approved ☐ Comments attached	1/26/18
College Dean/ Associate Dean	Ann Cranston-Gingras	*signature*	☑ Approve ☐ Not approved ☐ Comments attached	1/26/18
Concurrence*	Dept: Chair:		☒ Not Applicable ☐ Concurs ☐ Doesn't concur ☐ Comments attached	
Grad Council	☐ Approve ☐ Not approved ☐ Tabled ☐ Comments	Graduate Studies	☐ Approve ☐ Disapprove	

Summary of Changes – Select all that apply:

Admissions Section:

☐ Admission Deadlines

☐ To "fall admissions only"

☐ From Regular to Direct Receipt Admissions

☐ From Direct Receipt to Regular Admission

☐ Admission Requirements

Curriculum Requirements

☒ Current Curriculum Requirements

    ☒ Core

    ☐ Add New Concentration, Specialization, or Track

    ☐ Delete Concentration, Specialization, or Track

    ☒ Thesis/Dissertation

    ☐ Comprehensive/Qualifying Exam

☐ Other: _____

UPDATE CATALOG COPY

Attach the current Catalog Copy, with the requested revisions shown using Track Changes.
If the only change is to the Admission Deadline revised Catalog Copy is not required– just specify the change below (e.g. current deadline/new deadline). All other changes require Catalog Copy. To obtain the most current catalog, email cdh@usf.edu.

Submission for approval: When submitting the request for approval, send a scan of the signature form, including the brief response section (page 2), and the updated Catalog Copy in Word (not in PDF).

Degree: _ED.S._ Major:_ EDUCATIONAL LEADERSHIP

Concentration (if applicable): _____

BRIEF RESPONSES TO THE FOLLOWING:

1. Why are these changes necessary?

The Ed.S. in Educational Leadership had been a little used degree until the Educational Leadership and Policy Studies program partnered with local school districts to redesign the program to be more responsive to local district needs. As a result, the program has enrolled three cohorts of 11-15 students, with the second cohort due to finish in December of 2017. The first cohort included students who transferred to a higher degree as part of a cross-department collaboration-the Ed.S. in Program Innovation. A fourth cohort is due to begin in January, 2018. In this time, we have learned from implementing the program for first and second cohorts and are pursuing the following changes:

1. Change POS to require six hours of EDG 6975: Project: Masters/Specialist and Remove EDA 6971: Thesis/Capstone Project. This change more accurately reflect the students work in a capstone project rather than thesis and is better aligned with a degree that focuses on issues of practice.
2. Remove EDA 7281 Policy Analysis and Implementation-after piloting the course for two years, the faculty felt that content better suited for doctoral program and that students need more support in methods.
3. Instead of EDA 7281 provide opportunity for students to take EDA 7197 Current Readings and Discourses, which provides more flexibility to respond to school district needs and student needs in developing expertise in a particular area through supported readings on pressing topics. The program is designed to respond to district partner needs (and district partners often participate in recruitment and selection of students) as the program is designed to be client-centered.
4. Allow for greater flexibility based on the needs of the cohort. Students can take either EDA 6271 Data-Based Decision Making or the course that is currently in the Program of Study, EDA 6931 Case Studies in Educational Leadership.
5. All courses are part of the USF inventory of courses.

FOR ANY NEW CURRICULUM (New Concentration, Track, Specialization, Grad Certificate, etc.), answer the following:

2. How does this align with USF System and State University System strategic goals (with particular focus on BOG's "areas of strategic emphasis")?

The Ed.S. in Educational Leadership has been redesigned in collaboration with area school districts to identify and develop leaders for lower performing or turnaround schools, an area clearly identified as a critical shortage area in the educational leadership literature. As such, it seeks to

address the USF System strategic goals of BOG areas of strategic emphasis, critical workforce in education. It also aligns with USF System goals of student success, innovation in education to improve lives in the community, strong and sustainable partnerships (in this case with area school districts) as well as creating a more secure economic base by increasing SCH.

3. What is the demonstrated need and demand? (in the context of statewide and regional enrollment/degree productivity, including USF institutions, SUS, and FSC), making compelling reasons for "necessary duplication," if appropriate.

There is significant demand for the development of experienced school leaders who take on the challenge of turnaround schools. The first three cohorts of the degree have been funded by a 750,000 Wallace Foundation grant garnered by and processed through the Hillsborough County Schools. The fourth cohort is being supported by federal and state funds that focus on providing compensatory supports to schools with high numbers of students in poverty

4. What is the potential impact of new degree programs and new program majors on existing programs in the USF System? *(Including new concentrations, tracks, specializations, etc.- if there are any existing offers, please address impact)*

There are no known potential impacts to existing programs, as this proposal represents a modification to an existing Ed.S. in Educational Leadership.

5. Are there adequacy of resources (faculty, space, equipment, graduate assistants, staff, library etc. – the leveraging of shared resources across and between institutions will be important). Programs will not be considered contingent upon legislative budget requests

This proposal represents a modification to an existing Ed.S. in Educational Leadership and there are adequate resources.

6. Quality assurance and commitment to any requisite accreditation.

The proposed changes are compatible with program review and other quality assurance protocols, as well as applicable requisite accreditations.

Once College has approved, scan and email this Approval Form, and the revised Catalog Copy in Word to Graduate Studies by the deadline posted online http://www.grad.usf.edu/graduate-council.php . For questions, contact cdh@usf.edu

*Macintosh HD:Users:wrblack:Desktop:Program Coordinator tasks:*2017 program program changes:Ed.S.:2017 ELPS Ed.S. Changes_to_Degree_Program_.doc
9/29/2017 1:41 PM – CHC

EDUCATIONAL LEADERSHIP

Education Specialist (Ed.S.) Degree

DEGREE INFORMATION

Priority Admission Application Deadlines:
~~Fall:~~   ~~May 1~~
Spring   October 15
~~Summer:~~   ~~February 15~~

International applicant deadlines:
http://www.grad.usf.edu/majors

Minimum Total Hours: 30
Level: Specialist
CIP Code: 13.0401
Dept. Code: LEA
Major/College Codes: SAS ED
Approved   1981

CONTACT INFORMATION

College: Education
Department: Leadership, Counseling, Adult,
Career, and Higher Education (L-CACHE)

Contact Information: www.grad.usf.edu

MAJOR INFORMATION

~~The Ed.S. Degree is an advanced graduate degree between the masters degree and the doctorate. The Ed.S. provides experienced professional educators with an opportunity to develop advanced competencies in areas of special needs and interest. Graduates of the Ed.S. degree program may go into a wide range of administrative leadership and professional development roles in K-12 schools, including many district-level positions. The Ed.S. degree program supports university-district partnerships and can be tailored to meet needs of partnering school districts or other educational entities.~~

The Education Specialist in Educational Leadership (Ed.S.) degree consists of a minimum of 30 credits of coursework beyond the Master's degree. The Ed.S. degree program is designed for experienced administrators seeking to develop their capacity to lead "turnaround" or lower performing schools. Coursework in this program is specifically designed in consultation with leadership development personnel and District-level Administrators in partnering school districts.

Students in this program develop their ability to make student-centered decisions through integration of rigorous analysis of theory, research, and exemplary practices. An appreciative inquiry orientation and applied capstone project enables candidates to work in teams. These teams develop an improvement report and intervention plan based on analysis of literature related to: school improvement and turnaround strategies: informed and responsible use of school data, including climate and culture inventories; ethical, political, cultural and critical perspectives on school sustainable school leadership; asset-based approaches to school improvement; and knowledge of effective program models or cases.

For individuals interested in the Florida Educational Leadership Certification, please see the M.Ed. program. For those interested in a research-focused degree, please see the PhD program. Courses taken in the Ed.S. program may be able to be transferred into the Ed.D. in Program Development - Educational Innovation if students apply for and are accepted before ending their Ed.S. program of study. Please consult the program coordinator for further information.

Accreditation
Accredited by National Council for the Accreditation of Teacher Education (NCATE).

ADMISSION INFORMATION

Admission to the Education Specialist program occurs one time per year for the spring semester. The deadline for application is October 15 each year. Admission is based on a comprehensive evaluation of each applicant's demonstrated academic potential to successfully complete all of the degree requirements. The process for admission to the program is often coordinated with partnering school districts. Interested applicants should contact the Program Coordinator for further information.

Preferred applicants should have:

- An earned master's degree from an accredited institution of higher education.
- An earned grade point average of 3.5 in the master's degree and an earned undergraduate grade point average of 3.0 in the last half of the undergraduate degree program.

Applicants will also submit:
- A statement of purpose (why you are interested in pursuing the Ed.S. program).
- Three letters of recommendation from people knowledgeable about the applicant's academic and professional competence.
- Current vita/resume.
- As applicable to a particular cohort, other relevant information may be required as developed in coordination with partnering school districts. Contact the Program Coordinator for further information.

Applicants should contact the Program Advisor prior to applying to Graduate Admissions.
Must meet University requirements (see Graduate Admissions) as well as requirements for admission to the major, listed below.

Admission to the Ed.S. degree Program is based on a holistic evaluation of each applicants demonstrated academic potential to complete all of the degree requirements successfully. Success in the Ed.S. degree program requires a commitment to utilizing rigorous inquiry, applying appropriate research methods, and developing strong analytical and writing skills. The graduate faculty will consider each applicant within the context defined by her or his personal and professional qualifications. Applicants meeting a set of initial criteria will be asked to submit a writing sample and complete an oral interview.

Preferred Applicants should have the following:
- Have earned a Master's degree from an accredited institution of higher education.
- An earned grade point average of 3.50 in their master's degree and an earned undergraduate GPA of 3.00 in the last half of the baccalaureate
- A statement of purpose
- A current resume or CV
- Writing sample based on a DELPs prompt
- Three letters of recommendation from persons knowledgeable about the applicant's academic and professional competence

CURRICULUM REQUIREMENTS

Total Minimum Hours – 30 hours

Area A: Required 7000 Level Courses (15 hours)

EDA 7206	3	Appreciative Inquiry and Organizing in Public Education
EDA 7069	3	Ethics in Educational Leadership
EDA 7692	3	Issues in Curriculum and Instruction
EDA 7215	3	Educational Politics and Engagement of Commmunities
EDA 7281	3	Policy Analysis and Implementation Strategies
EDA 7197	3	Current Readings and Discourse in Educational Leadership

Area B: Required 6000 level courses (9 hours)

EDA 6931	3	Case Studies in School Administration OR
EDA 6271	3	Data-based Decision Making Strategies for Educational Leaders
EDA 6106	3	Administrative Analysis and Change
EDA 6213	3	Culturally Relevant Leadership

Area C: ~~Thesis/~~Capston_e_ Project (6 hours)
~~EDA 6971   2   A: Thesis/Capstone Project~~
~~EDA 6971   2   B: Thesis/Capstone Project~~
EDG 6975   3   Project: Master/Specialist
EDG 6975   3   Project: Master/Specialist

Comprehensive Exam
Students will be required to develop and defend a capstone research project proposal.

Capstone ~~Thesis~~Project
~~EDA 7971   6   Thesis~~
~~For the Ed.S., s~~Student~~-s~~ will complete a capstone project, in which they ~~are called upon to~~ identify and analyze educational problems and opportunities in their school system environment and apply concepts developed in the program in order to provide solutions to problems of practice.

Please be advised that program and/or course requirements are subject to change, per state legislative mandates, Florida State Department of Education program approval standards, and accreditation criteria.

COURSES
See https://www.systemacademics.usf.edu/course-inventory/

UNIVERSITY OF SOUTH FLORIDA
COLLEGE OF EDUCATION
DEPARTMENT OF EDUCATIONAL LEADERSHIP AND POLICY STUDIES
EDUCATION SPECIALIST (Ed.S) DEGREE PROGRAM OF STUDY
(30 Semester Hours Minimum)-EXISTING PROGRAM

Name		USF ID #	
Street Address		City, State, Zip	
E-mail Address		Phone	
Advisor		Department (abbreviate)	LCACHE
Graduate Program	Educational Leadership	Degree Sought	Ed.S.
Entered Degree Program		Committee Form on file?	

Area A: Required 7000 Level Courses (15 hrs)

Course Number and Title	Grade	Credit Hours	Sem/Yr Taken	Advisor Notes
EDA 7206: Appreciative Inquiry and Organizing in Public Education		3		
EDA 7069: Ethics and Educational Leadership		3		
EDG 7692: Issues in Curriculum and Instruction		3		
EDA 7215: Educational Politics and the Engagement of Communities		3		
EDA 7281: Policy Analysis and Implementation Strategies		3		

Area B: Required 6000 Level Courses (9 hours)

Course Number and Title	Grade	Credit Hours	Sem/Yr Taken	Advisor Notes
EDA 6931: Case Studies in School Administration		3		
EDA 6106: Administrative Analysis and Change		3		
EDA 6213: Culturally Relevant Leadership		3		

Area C: Capstone Project (6 hours)

Course Number and Title	Grade	Credit Hours	Sem/Year Taken	Advisor Notes
EDA 6971 A: Capstone Project		2		
EDA 6971 B: Capstone Project		2		
EDA 6971 C: Capstone Project		2		

Total Semester Hours: 30

_____   _____
Signature of Student   Date   Signature of Major Professor   Date

_____   _____
Signature of Department Head   Date   Signature of Coordinator of Graduate Studies   Date

Name		USF ID #	
Street Address		City, State, Zip	
E-mail Address		Phone	
Advisor		Department (abbreviate)	LCACHE
Graduate Program	Educational Leadership	Degree Sought	Ed.S.
Entered Degree Program		Committee Form on file?	

Area A: Required 7000 Level Courses (15 hrs)

Course Number and Title	Grade	Credit Hours	Sem/Yr Taken	Advisor Notes
EDA 7206: Appreciative Inquiry and Organizing in Public Education		3		
EDA 7069: Ethics and Educational Leadership		3		
EDG 7692: Issues in Curriculum and Instruction		3		
EDA 7215: Educational Politics and the Engagement of Communities		3		
EDA 7197: Current Readings and Discourse in Educational Leadership		3		

Area B: Required 6000 Level Courses (9 hours)

Course Number and Title	Grade	Credit Hours	Sem/Yr Taken	Advisor Notes
EDA 6931: Case Studies in School Administration **OR** EDA 6271: Data-based Decision Making Strategies for Educational Leaders		3		
EDA 6106: Administrative Analysis and Change		3		
EDA 6213: Culturally Relevant Leadership		3		

Area C: Capstone Project (6 hours)

Course Number and Title	Grade	Credit Hours	Sem/Year Taken	Advisor Notes
EDG 6975: Project: Master's/Specialist		3		
EDG 6975: Project: Master's/Specialist		3		

Total Semester Hours: 30

Signature of Student   Date

Signature of Program Coordinator   Date

Signature of Department Head   Date

Signature of Coordinator of Graduate Studies   Date