July 8, 2009

MEMORANDUM

TO: Graduate Council
FROM: Wendy Baker
Graduate Coordinator

SUBJECT: Addition of Concentrations to Ph.D.

For over twenty years, we have offered a doctoral degree in Business Administration. Students worked with specific departments within the college to meet the requirements of a specialization/application track within the department; however a concentration was never added. We are formally requesting concentration codes for the application track areas (each department) in order to award the concentration officially to the students and for record-keeping purposes.

Since the program is already in place, we do not need additional resources to add the concentration codes. The requirements of the program will remain the same.

The budget account numbers are:

- Accounting 140200
- Economics 140300
- Finance 140400
- Management Information Systems 140700
- Marketing 140600
### School Accountability Report

Click on the column header to re-sort by that column.

<table>
<thead>
<tr>
<th>School Number</th>
<th>School Name</th>
<th>Level</th>
<th>School Year (Click on year to see detailed report)</th>
<th>Grade</th>
<th>% Meeting High Standards in Reading</th>
<th>% Meeting High Standards in Math</th>
<th>% Meeting High Standards in Writing</th>
<th>% Meeting High Standards in Science</th>
<th>% Making Learning Gains (reading)</th>
<th>% Making Learning Gains (Math)</th>
<th>% of Lowest 25% Making Learning Gains in Reading</th>
<th>% of Lowest 25% Making Learning Gains in Math</th>
<th>Bonus Points for 11th-12th Grade Retakes</th>
<th>Points Earned (Sum of Previous 3 Columns)</th>
<th>Percent Tested</th>
<th>Free and Reduced Lunch</th>
<th>Minority Rate</th>
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- School Accountability Report Main
  - School Grades Technical Assistance Paper 2008-09 (PDF)
  - Adequate Yearly Progress (AYP) Technical Assistance Paper 2008-09 (PDF)
  - Alternative School Improvement Rating Technical Assistance Paper 2008-09 (PDF)
  - To Previous Year's Accountability Report Spread Sheets and Documents
    - Return to Evaluation and Reporting Services Section
    - DOE Home Page

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http://schoolgrades.fldoe.org/default.aspx

8/31/2009
# Graduate Curriculum Approval Form

## New or Changed Course

**Prefix and Number**  
MUV 6xxx

**Title**  
Voice Pedagogy

**Proposed Effective Term (i.e. Spring 2006)**  
Fall 2009

**Faculty Contact**  
Brad Diamond

**Email**  
bdiamond@arts.usf.edu

**College**  
College of The Arts

**Dept and Mail Code**  
School of Music, FAH 110

Is this course part of a recently approved Program / Concentration / Or Certificate?  
No (yes/no)

### New or Changed Course - Follow the guidelines outlined by the Graduate Council at: http://www.grad.usf.edu/coursepro.asp.
For Graduate Council Review check the appropriate action and submit the items as required:

- **New Course Proposals Require:**
  - the Graduate Curriculum Approval form (this form)
  - the New Graduate Course Online Proposal form: [http://www.ugs.usf.edu/grad/grad_new.cfm](http://www.ugs.usf.edu/grad/grad_new.cfm)
  - Course Syllabus that meets the requirements of the Provost's Course Syllabus Policy (see below)

- **Changed or Terminated** Course proposals require:
  - the Graduate Curriculum Approval form (this form)
  - the Substantive Graduate Course Change form: [http://www.ugs.usf.edu/grad/grad_sub.cfm](http://www.ugs.usf.edu/grad/grad_sub.cfm)  (used if changing the course description and/or other changes)
  - OR the Non-substantive Graduate Course Change form: [http://www.ugs.usf.edu/grad/grad_non.cfm](http://www.ugs.usf.edu/grad/grad_non.cfm)  (used if there are no changes to description, but other changes are present or if terminating course)
  - Course Syllabus that meets the requirements of the Provost's Course Syllabus Policy (see below)

- **Course Syllabus** that meets the requirements of the Provost's Course Syllabus Policy (Must include the following):
  - course title, course prefix, number and section
  - Instructor's name, office hours and location, phone number (Email and Fax also suggested)
  - course objectives, dates of scheduled exams, course outline including assignments and dates due
  - attendance policy, grading policy, a policy statement on make up of missed work (suggested)
  - notice of permission/non-permission to sell notes or tapes of class lectures
  - titles of required textbooks and readings
  - a reminder that students who anticipate being absent from class due to religious observance should inform the instructor by the second class meeting (suggested)

To print a copy of the submitted online proposal form, go to: [http://www.ugs.usf.edu/grad/grad_view.cfm](http://www.ugs.usf.edu/grad/grad_view.cfm) to view the submitted proposal. PRINT a copy and submit with the other items referenced above to the Graduate School by the deadline posted online [http://www.grad.usf.edu/coursepro.asp](http://www.grad.usf.edu/coursepro.asp). For questions, contact Carol Hines-Cobb at chinescobb@grad.usf.edu or 813-974-4239.

## Approvals

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<tr>
<th>Dept. Chair</th>
<th>Signature</th>
<th>Action</th>
<th>Date</th>
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<tr>
<td>Wade Weast</td>
<td>[Signature]</td>
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<td>7/1/08</td>
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*Concurrence - Consultation with units and departments providing related offerings or expertise is expected and encouraged*