

The Rod Hale Memorial Graduate Experience (CST 6935)

Summer 2014 Syllabus

(As of 7/22/2015) DRAFT

COURSE GOALS:

The program is best described as a "training program" for new graduate students and those moving from Master's to Doctoral programs. The program sessions are designed to complement other workshops offered by the Office of Graduate Studies that help students successfully transition to completion of their graduate degrees. Over a three-week period, participants are introduced to topics covering the research process, mentoring, faculty and student perspectives on graduate student success, learning styles, preferences and techniques, campus services, and graduate school policy. This is a USF-Tampa campus effort allowing students to meet and interact with faculty, current graduate students, and staff that represent many USF units. These will include: faculty from academic departments, representatives from the Office of Graduate Studies, successful continuing students, and persons from student affairs support units, such as the Financial Aid Office and the Counseling Center.

LECTURE TIMES:

Orientation day is Thursday, July 28, 2015 from 9am – 2:30pm

Face-to-face class days are Tuesdays and Thursdays from 2pm – 5pm

7/30, 8/4, 8/6, 8/11/, 8/13

LOCATION:

All meetings will take place in the John and Grace Allen Building (ALN; formerly ADM), conference room 296.

PROFESSOR:

Eric Hoyer, Ph.D.

ehoyer@usf.edu

Office: 813-974-0795

Associate Director, Office of Graduate Studies, ALN 216

TEACHING ASSISTANT

Brandon King, MA

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Ph.D. Candidate, SLA/IT

Executive Administrative Specialist, Office of Graduate Studies, ALN 226

OFFICE HOURS:

By appointment – please email Brandon (bjking@usf.edu)

SELECTED READINGS FROM:

Hawley, P. (2010). *Being bright is not enough*. Springfield, IL: Charles C. Thomas Publisher, LTD.

COURSE FORMAT:

This an S/U course (Pass/Fail) presented in a blended learning format over the summer semester before beginning graduate level coursework. The course will be presented in two parts, the first part will be completely online and connect students with readings through semi-structured online blog discussions. The second part will take a seminar format and connect students with invited speakers on a range of topics directly related to preparing students for graduate education.

REQUIREMENTS

Attendance is Mandatory. Full participation in discussions, individual, and group projects is required for an "S" grade for the course.

ASSIGNMENTS

1. **BLOG** - Each participant is required to keep a journal. These can contain brief, but substantive comments and reflections on the week's session. Typed journals must be submitted through canvas according to the Discussion Calendar (Final date for any submissions is **8/13**). Note that Dr. Hoyer and Brandon will be participating in these discussions over the course of Summer Session C and your full participation is required also.
2. **SUCCESS STRATEGY PAPER** - Each participant is required to write a 3-5 page paper. The title is "My Success Strategy for Graduate School." An abstract must be provided with the paper. This must be through Canvas at the last session (**8/13**). Note that you will receive feedback prior to the beginning of the fall semester.
3. **GROUP PROJECT** - Each participant is required to participate in a group project. The 15 to 20 minute project is presented at the last session (**8/13**). Groups will be formed and assigned to present on a topic relevant to graduate student success. The presentation should take the form of either a PowerPoint, role-play, etc. Be creative! Topics should be communicated to the teaching assistant no later than the (**7/30**) session. Note that you will receive feedback and prior to the beginning of the fall semester.

MISSED SESSIONS

Acceptable reasons for requesting a missed session are **medical** (individual or immediate family only), **legal** (accident or court case; individual only), or **funerary** (immediate family only). The facilitator retains the right to make additional inquiries concerning the missed session.

ACADEMIC DISHONESTY

The Office of Graduate Studies does not tolerate academic dishonesty of any kind. Engaging in plagiarism is a form of academic dishonesty, even if a student may plagiarize without any intent to be dishonest. A brief, yet informative, discussion of plagiarism may be found at: <http://www.ugs.usf.edu/catalogs/0102/adadap.htm>. A tutorial explaining the issue in greater and in at a graduate-student level can be found through the li library at <http://www.lib.usf.edu/guides/avoiding-plagiarism/>.

CONDUCT

Disruption of academic process' is defined by the University as an act or words of a student in a classroom or teaching environment which, in the reasonable estimation of a faculty member/facilitator (a) directs attention from the academic matter at hand (e.g., noisy distractions; persistent, disrespectful or abusive disruptions of lecture, exam, or academic discussions) or (b) presents danger to the health, safety, or well-being of the faculty member or students. Breach of these guidelines can result in dismissal from the classroom and a U grade.

ANNOUNCEMENTS

Announcements will be made primarily via Canvas and email. Please make sure that Dr. Hoyer and Brandon have your primary email address, that you are checking into Canvas once every two weeks during Summer Session C and Daily during the Final face-to-face 3 weeks of the course, and checking this address regularly for announcements.

OBSERVING RELIGIOUS HOLIDAYS

Students who anticipate the necessity of being absent from class due to the observation of a major religious observance must provide notice of the date(s) to Dr. Hoyer and Brandon in writing, by the second class meeting. See University policy on this matter at <http://generalcounsel.usf.edu/policies-and-procedures/pdfs/policy-10-045.pdf>

DISABILITIES

USF policy specifies that all programs are open to students with disabilities. Students with special needs must provide the facilitator with documentation of accommodation from Student Disability Services at the beginning of the semester.

RECORDING LECTURES

Any recording of the class (audio or video) must have permission from Dr. Hoyer at the beginning of the semester.

DISCUSSION CALENDAR

Week	To Read	Due
7/13-19 & 7/20 -26	Hawley (2010) <i>Those Who Drop Out (p. 9); Those Who Finish (p. 9); How Doctoral Study Differs from Previous Pursuits (p. 21)</i>	Blog: Reading Discussion
7/27-8/2	Hawley (2010) <i>Your Chair, Your Committee, and You (p. 53)</i>	Blog: Reading Discussion & Weekly reflection; Entrance Survey
8/3- 8/9	Hawley (2010) <i>Spouses, Lovers, Family, and Friends (p. 149);</i> Weekly reflection	Blog: Reading Discussion & Weekly reflection
8/10-8/16		Blog: Weekly reflection; Exit Survey

MEETING SCHEDULE (7/28 – 8/13)

*Rod Hale Memorial Graduate Student Experience **Tentative** Course Schedule*

Date	Time	Location	Event
Tuesday, July 28	9AM–2:30PM	ALN 296	<p style="text-align: center;">Welcome 9–10am Dr. Eric Hoyer, Assistant Director, Office of Postdoctoral Affairs and Graduate Research</p> <p style="text-align: center;">Dr. Dwayne Smith, Senior Vice Provost and Dean, Office of Graduate Studies</p> <p style="text-align: center;">Introduction to Office of Graduate Studies Staff</p> <p style="text-align: center;">Student Introductions</p> <p style="text-align: center;">Getting Involved in Graduate Student Initiatives 10–10:30am Gary D. Oliver, Assistant Director for Graduate Student Services</p> <p style="text-align: center;">GPSC panel</p> <p style="text-align: center;">Review Course Assignments 10:30–11am Dr. Eric Hoyer, Assistant Director, Office of Postdoctoral Affairs and Graduate Research</p> <p style="text-align: center;">Lunch 11am–12:00pm (Panera)</p> <p style="text-align: center;">Myers-Briggs Review & Coping Strategies 12–2pm Dr. Kristen Davis-John, Assistant Director and Director of Training, USF Counseling Center</p>
Thursday, July 30	2PM – 5PM	ALN 296	<p style="text-align: center;">Library Resources 2–3pm Matt Torrence, Academic Services Librarian for STEM</p> <p style="text-align: center;">Study Skills (Tutoring Center) 3–3:30pm Patricia A. Maher, Ph. D., Director</p> <p style="text-align: center;">Writing Studio 3:30–4pm Danielle Farrar, Coordinator</p> <p style="text-align: center;">Writing Coach 4–4:30pm Dr. Vernetta Williams, Chrysalis Consulting, LLC</p>

Tuesday, Aug. 4	2PM – 5PM	ALN 296
Thursday, Aug. 6	2PM – 5PM	ALN 296
Tuesday, Aug. 11	2PM – 5PM	ALN 296

Wrap-up 4:30-5pm

Overview of Financial Aid 2-2:30pm

Dameion Lovett, Associate Director,
University Scholarships & Financial Aid Services

Funding Opportunities 2:30-3pm

Lauren Chambers, Interim Director,
Office of National Scholarships

**Funding your Education &
Interpreting Your Tuition Bill 3-4pm**

Kimberly Carter, Fiscal & Business Analyst, OGS

Finance-A-Bull 4-4:30pm

Wrap-up 4:30-5pm

Student Panel 2-3:30pm

Arnold Olszewski (A),

Adithya Chandregowda (AC),
PhD Candidate, Communication Sciences and Disorders,
College of Behavioral and Community Sciences

Jared Tur, Graduate and Professional Student Council President,
PhD. Candidate, Department of Molecular Medicine, College of Medicine

Jhon Cuesta-Medina, PhD Student,
Second Language Acquisition & Instructional Technology,
College of Education

Laurie-Ann Spencer, PhD Candidate,
Higher Education Administration, College of Education

Suzanne Young, PhD Candidate,
Integrative Biology, College of Arts and Sciences

Petitions 3:30-3:50pm

Cindy Pumphrey, Academic Services Administrator, OGS

Tuition Waivers 3:50-4:30pm

Joseph Butts,
Assistant Director, Academics, Office of Graduate Studies

Successful Mentor-Mentee Relationships & Wrap-up 4:30-5pm

Dr. Eric Hoyer, Assistant Director,
Office of Postdoctoral Affairs and Graduate Research

Faculty Panel 2pm – 4pm

Dr. Amy Thompson, Assistant Professor, Graduate Advisor, & Associate Chair
World Languages, College of Arts & Sciences

Dr. Gladis Kersaint, Associate Dean, Mathematics' Education,
David C. Anchin Endowed Chair in Education Innovation
College of Education

Dr. Miguel Labrador, Professor, Department of Computer Science and Engineering,

Thursday, Aug 13	2PM – 5PM	ALN 296

College of Engineering

Dr. Eric Hoyer,
Assistant Director, Office of Postdoctoral Affairs
and Graduate Research

Career Services 4 pm – 4:45pm

Alicia Walker, Career Counselor, Career Services

Wrap-up 4:45-5pm

Group Presentations 2-4:30pm

Wrap-up 4:30-5pm