

**Memorandum of Understanding Between the University of South Florida  
Board of Trustees  
And  
Graduate Assistants Union  
The United Faculty of Florida, University of South Florida Chapter  
Deferred Payment of Fees**

In order to minimize the financial burden on Graduate Assistants at the beginning of each semester, the University of South Florida has committed itself to the following:

1. Each semester at the drop/add date (Friday of the first week of classes), The University Controller's Office (UCO) will run a program to prevent the cancellation of classes for students with Graduate Assistants' job codes whose only debts to the University are their Group Fees for the current semester.
2. Although these Graduate Assistants will be exempted from class cancellations, they will be subject to holds on transcripts and other requests until the Group Fees are paid.
3. The same students with Graduate Assistants' job codes owing only Group Fees will be exempted from the \$100 Late Payment Fee until the Financial Aid deferral payment date which is usually nine weeks into the semester.
4. Any Graduate Assistants who continue to have a Group Fee balance after the Financial Aid deferral payment date will be charged the \$100 Late Payment Fee but their classes will not be cancelled.
5. The University reserves the right to change or amend this program at its sole discretion. However any such changes or amendments will permit Graduate Assistants to tender Group Fees without penalty up to and including the Financial Aid deferral payment date.

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Jason L. Simms

**For GAU**

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5-5-08

**Date**

\_\_\_\_\_  
Kofi Glover

**For USF**

\_\_\_\_\_  
5-5-08

**Date**