

Readmission Policy

A graduate student who is not registered and enrolled for a minimum of six (6) credits in a 12 month period is automatically placed in non-degree seeking (i.e. inactive) status. Students must be readmitted to the degree program to continue their studies. Readmission is at the discretion of the program and is not guaranteed.

Eligibility for readmission:

- Students who have been Academically Dismissed from the University for Academic Dishonesty may not apply to *any* graduate program at USF.
- **Deadlines:** The readmission application and all supporting materials must be submitted by the application deadline.

Additional Requirements:

- **Graduate Application:** In order to be considered for readmission, students must submit a new graduate application, application fee, and any required supporting materials.
- **Test Scores:** The Department may require new Test scores (GRE/GMAT/TOEFL) and transcripts.
- **Catalog Year:** students who are readmitted must meet the degree requirements and policies in the Graduate Catalog in effect at the time of readmission.
- **Prior Coursework taken at USF:** coursework taken at USF prior to readmission may be accepted toward the degree requirements at the discretion of the Department. However, all coursework taken when previously enrolled as a graduate student is included in the overall GPA. Refer to the Time Limit Policy for time limits on coursework applied toward the degree. Students who completed required coursework and were previously in doctoral candidacy do not have to retake courses older than eight years unless determined by the program. Students may be required to take new coursework at the program's discretion. The decision to accept courses previously transferred to USF and applied toward the degree is at the discretion of the program. There is no time limitation for waived hours from a completed master's degree used toward a doctoral degree.
- **Enrollment:** Students must enroll for the semester in which their readmission is effective.
- **Doctoral Candidacy:** Students who are readmitted to a doctoral program who were previously admitted to doctoral candidacy may retain their candidacy status at the discretion of the Department, College, and Graduate School. Students must file an approved request for Readmission to Doctoral Candidacy Form through Graduate School procedures. Once approved, the Candidacy date is effective as of the semester of readmission.
- **Dissertation Hours:** Students must enroll for two hours of dissertation per the enrollment policy, plus an additional three dissertation hours for a total of five dissertation hours in their first semester. Programs may require additional hours.

The Readmission policy does NOT apply to inactive students wishing to enroll in a program other than the original admitting program. These students must submit an application for the new program of interest. Transcripts of any work completed while not attending USF may be required.