

Office of Graduate Studies Brown Bag

TUESDAY, MARCH 20, 2018

10:00 AM | TECO ROOM

Welcome

MATHDANY CLARK

ACADEMIC SERVICES ADMINISTRATOR, *OFFICE OF GRADUATE STUDIES*

Welcome

- Admissions Updates
- Registrar Office Updates
- International Course Equivalency Reference
- Cross listed Course
- Completed Degree (Application of Credit)

Admissions Update

DR. GLEN BESTERFIELD

PAUL CRAWFORD

OFFICE OF ADMISSIONS

Registrar Office Update

WILLETTE ROACH

NYDIA LOPEZ

International Course Equivalency

DR. RUTH BAHR

MATHDANY CLARK

International Course Equivalencies

- All international course transfer must have a course equivalencies for grades and degree level.
- For assistance in finding course equivalencies OGS and INTO may be able to help.
- OGS will be sending several PDF forms for some universities to the Grad-PDA listerv as reference sheet for approving international course transfers

Cross listed Courses

DR. RUTH BAHR

OFFICE OF GRADUATE STUDIES

Cross listed Courses

All cross listed course are recommended to have a separate syllabi for each course especially if an undergraduate course is cross listed with a graduate level course. This helps show a clear distinction between the two courses by identifying learning objectives, activities, assessments, and additional reading and assignments for graduate students. In addition the departments wants to show the difference in academic rigor between the two courses.

Cross-listing 4000/6000 Courses

[http://www.grad.usf.edu/policies Sect5 full.php#regis](http://www.grad.usf.edu/policies_Sect5_full.php#regis)

It is expected that the 4000 and 6000 courses will have distinct syllabi demonstrating different depth and breadth of the subject matter as reflected in the course requirements. The courses presuppose different audiences, and the intention is to offer them at distinct levels.

Although some of the material will overlap most cross listed courses are dealing with two sets of students, an individual syllabi should be able to showcase the different outcomes.

Application of Credit

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Application of Credit

Doctoral degree programs that have post-baccalaureate hours and are using a completed degree courses as application of credit must ensure each course that is being applied towards USF doctoral program is a graduate level course.

Although the undergraduate coursework met the requirements for the external institution, unfortunately OGS will not approve undergraduate coursework towards our graduate programs.

All courses must meet the university's transfer policy.

Grad-PDA Subscription

To Subscribe:

Start a new email in Microsoft Outlook.

Click the **Format Text** tab and then select **Plain Text**.

In the **TO:** field,
type: listserv@listserv.admin.usf.edu

In the body of the email, type: **sub grad-pda**

Send the email without a subject line.

In a few minutes, you should receive a confirmation email, asking you to reply to confirm subscription.

Reply to that email and you should be all set!

To Unsubscribe:

Start a new email in Microsoft Outlook.

Click the **Format Text** tab and then select **Plain Text**.

In the **TO:** field,
type: listserv@listserv.admin.usf.edu

In the body of the email, type: **signoff grad-pda**

Send the email without a subject line.

In a few minutes, you should receive a confirmation email.

Questions?

Next Brown Bags

April 17 , 2018

Location TECO Room 10am -12pm

May 15, 2018

Location TECO Room 10am -12pm