

Office of Graduate Studies

Brown Bag

TUESDAY, AUGUST 15, 2017

10:00 AM | BEH 103

Welcome

MATHDANY CLARK

ACADEMIC SERVICES ADMINISTRATOR, *OFFICE OF GRADUATE STUDIES*

Welcome

- Admissions Update
- Graduate Student Insurance
- Graduate Catalog Policy Update
- TA training
- Directed Research/ Dissertation
- Academic Dismissal

Admissions Update

PAUL CRAWFORD

OFFICE OF ADMISSIONS

Graduate Student Insurance

SUSANNA PEREZ

STUDENT HEALTH SERVICES

OGS POLICY Updates

RUTH BAHR

ASSOCIATE DEAN, OFFICE OF GRADUATE STUDIES

OGS Policy Updates

Continuous Enrollment

Confirmed a course with a “W” does not fulfill the requirement

Accelerated Programs

Revised language for clarity; added language to allow option with Honors College; retained GPA.

Graduate Admission Deadlines

Created a priority and a final University Deadline

Graduate Admissions Criteria

Clarified acceptance of bachelor’s degree credentials and equivalency for 3-year bachelor’s degrees

Time Limitations

Corrected course currency language for doctorate section

OGS Policy Updates Cont.

Major Professor

- Reverted to previous language which requires Major Professors from the “Academic Area” instead of “Department”

Graduate Admissions Fee

- Revised language to allow application to multiple majors, based on admission to University, with only one fee

Institutional Enrollment Requirement

- Clarified language to reflect State requirement of admission for one semester prior to graduation

Dual Degree to Concurrent Degree

- Revised language for dual degree to “concurrent degrees” for SACSCOC compliance

T.A. Training

RUTH BAHR

ASSOCIATE DEAN, OFFICE OF GRADUATE STUDIES

TA Training

- All TAs in job codes 9183, 9184, & 9550 must complete TA Training.
 - This can be accomplished by taking the one day + online course, the Preparing for College Teaching course (PCT), or an approved departmental TA Training course.
 - This course covers the basics of creating a syllabus, grading papers/exams using rubrics, and how to use Canvas for course materials and grades.
 - This course is offered in both the Fall and Spring semesters.
 - Usually on the Friday before classes start on Monday.

Directed Research

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Directed Research/Dissertation

- Directed Research hours taken with the (Co) Major Professor(s) prior to approval to doctoral candidacy by the Office of Graduate Studies may satisfy up to 50% of the dissertation hour requirement, with program approval.
- There is no paper process for transfer of Directed Research hours
- Student cannot be registered in Dissertation courses prior to Doctoral Candidacy approval

Academic Dismissal

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Academic Dismissal

- Department/Program must issue a certified letter and email to student. The letter should outline the reason for the dismissal and also address the grievance procedures (Please see graduate catalog)
- Department/Program must complete OGS dismissal form and submit signed documents in BDMS
- If instructor is issuing a FF grade it is considered Academic Dishonest and a change of grade form must be included in the documentations.

Questions?
