

# Office of Graduate Studies Brown Bag

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TUESDAY, OCTOBER 11, 2016

10:00 AM | TECO ROOM

# Welcome

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DR. RUTH BAHR,

*ASSISTANT DEAN, OFFICE OF GRADUATE STUDIES*

# Welcome

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## Admissions Update

- Course Transfer
- Financial Aid for Certificates
- Internships & Innovative Education
- Graduate Students Abroad

# Admissions Update

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**FRANCISCO VERA,**

*ASSISTANT DIRECTOR,  
GRADUATE ADMISSIONS*

# Course Transfer

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MATHDANY CLARK,

*ACADEMIC SERVICES ADMINISTRATOR, OFFICE OF GRADUATE STUDIES*



Graduate Transfer Course Form

OFFICE OF GRADUATE STUDIES

UNIVERSITY OF SOUTH FLORIDA

4202 East Fowler Avenue, ALN 226 | Tampa, FL 33620-5816  
TEL: (813)974-2846 | WEB: <http://www.grad.usf.edu/>

SECTION I: STUDENT INFORMATION

Last Name	First Name	M. I.	Today's Date
Street Address			USF ID #
City	State	Zip Code	E-mail Address
College/Department		USF Major/Concentration Code	
Semester Admitted to Graduate Program		Minimum Hours Required for Degree	

SECTION II: TRANSFER OF CREDIT

External Transfer  
 - Outside institution  
 - USF Systems Institutions (St. Pete & Sarasota)

Internal Transfer  
 - GR course taken as UG student (not used towards UG degree)  
 - Non-degree (including Grad.Cert. and INTO)  
 - Change of Program

PhD Application of Credit  
 - Completed Masters degree coursework used towards PhD post baccalaureate hour requirements. (for internal and external institutions)

SECTION III: ACCEPTED COURSES

Course	Equivalent USF Course (if applicable)	Institution	Semester Taken	Semester Hours	Grade Received

SECTION IV: DEPARTMENTAL SIGNATURES

Advisory/Department Chair Name	Signature	Date
College Dean/Designee Name	Signature	Date
Office of Graduate Studies Assistant Dean/Designee Name	Signature	Date

# Financial Aid for Certificates

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DR. RUTH BAHR,

*ASSISTANT DEAN, OFFICE OF GRADUATE STUDIES*

# Financial Aid for Certificates

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- Financial Aid is now asking for a form to be filled out
  - You identify the courses that apply to the student's major
- Only courses that apply to a major will receive financial aid
- If a course applies to both the Certificate and a major, then financial aid will cover it.



# Internships & Innovative Education

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*ASSISTANT DEAN, OFFICE OF GRADUATE STUDIES*

# Internships & Innovative Education

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- Some states have restrictions on allowing students from another state to come and do an internship/externship in their state.
- Always check with Cindy DeLuca and Innovative Education when planning to send a student out of state to complete a course requirement at USF.

# Graduate Students Abroad

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*ASSISTANT DEAN, OFFICE OF GRADUATE STUDIES*

# Graduate Students Abroad

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## **NEW: International Travel Policy**

*USF World is designated to facilitate, promote and support all USF System faculty, staff and student international travel. The new [USF System Policy #10-507](#) refers to the registration and related procedures for USF System international student related travel and international business travel. To learn more about the registration process, jump to information for [STUDENTS](#) or [FACULTY/STAFF](#).*

<http://www.usf.edu/world/resources/travel-services.aspx>

# Questions?

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# 2016-2017 Brown Bag Schedule

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Tuesday	November 16 , 2016	10:00am – 12:00pm	TECO Room
Tuesday	December 13, 2016	10:00am – 12:00pm	TECO Room
Tuesday	January 17, 2017	10:00am – 12:00pm	TECO Room
Tuesday	February 14, 2017	10:00am – 12:00pm	TECO Room
Tuesday	March 7, 2017	10:00am – 12:00pm	TECO Room
Tuesday	April 11, 2017	10:00am – 12:00pm	TECO Room
Tuesday	May 16, 2017	10:00am – 12:00pm	TECO Room

**Grad Program Director/Coordinator Webpage:**

<http://www.grad.usf.edu/graduate-directors.php>

Email: [mcordner@usf.edu](mailto:mcordner@usf.edu)