

Office of Graduate Studies

Brown Bag

TUESDAY, MAY 17, 2016

10:00 AM | TECO ROOM

Welcome

DR. RUTH BAHR,

INTERIM ASSISTANT DEAN, OFFICE OF GRADUATE STUDIES

Welcome

- Admissions Update
- TOEFL considerations
- Transfer of Credit policy passed!!
- Change of Program
- Major Professor Definition

Admissions Update

DAVID LEE HENRY,

DIRECTOR, ADMISSIONS

PAUL J. CRAWFORD,

*INTERIM ASSOCIATE DIRECTOR,
GRADUATE ADMISSIONS*

FRANCISCO VERA,

*ASSISTANT DIRECTOR,
GRADUATE ADMISSIONS*

Contact Info for Grad Recruiters & Advisors

Please work with your contact in our office.

Arts and Sciences/Nursing position is still being finalized.

| Advisor Name | Number | Email | Assigned Colleges |
|---------------------|--------|--|--|
| Lada Harland | 4-1902 | lharland@usf.edu | Medicine and Public Health |
| Edwin Pena | 4-4709 | epena@usf.edu | Education, The Arts, Marine Science, Sustainability, Cyber Security |
| Monzita Williams | 4-6431 | mjwilliams@usf.edu | Engineering |
| Rachel Hedrick | 4-3851 | rhedrick@usf.edu | Graduate Recruitment (send general Grad Questions, unless specific to program) |
| Stephanie De Simone | 4-7321 | sdesimone@usf.edu | Business, Behavioral and Community Sciences |
| TBD | | | Arts and Sciences, Nursing |

Denial Codes & Corresponding Meaning

| Code | Meaning |
|-----------|---|
| DA | Denied Academic Prerequisites |
| DD | Denied Department Criteria Not Met |
| DF | Denied Lack of Facilities |
| DG | Denied Requirements Not Met |
| DN | Denied Non-Competitive |
| DZ | Denied Low TOEFL |

TOEFL Considerations

TOEFL Considerations

Reiterated the differences in the TOEFL Score needed for Admissions.

Reviewed language proficiency requirements needed for teaching.

Transfer of Credit

Transfer of Credit (From Institutions External to USF Tampa)

Students may transfer graduate-level structured coursework into their graduate program taken at regionally accredited institutions, including USF System Institutions (USF St. Petersburg, USF Sarasota-Manatee), with the approval of the graduate program, college, and Office of Graduate Studies.

May transfer only graduate-level (5000-7999) structured coursework with a grade of B (3.00) or better. Courses with Pass/Fail grades are not eligible for transfer. Grades from courses taken at other Institutions are not calculated in the USF GPA, although the courses are listed on the transcript.

May transfer in up to 50% of a given graduate degree program's total minimum hours as reflected in the individual degree program listings in the USF Graduate Catalog in effect at the time of initial enrollment for that degree program. For doctoral programs, this percentage is based on the post-baccalaureate minimums. Note – the 50% maximum includes the total of both external Transfer of Credit and Internal Application of credit. Individual Graduate Programs may have more restrictive requirements.

Must not have been used for a completed degree. For students with coursework from a completed degree, the specific course requirements in common across both degree programs may be waived with the substitution of other approved coursework at the discretion of the program.

Must not be older than ten years at the time of graduation or course currency is required.

For Application of Internal Credit:

- May transfer only graduate-level (5000-7999) structured coursework with a grade of B (3.00) or better. Courses with Pass/Fail grades are not eligible for transfer. Grades from courses taken at USF are calculated in the USF GPA and are noted on the transcript.
- May transfer in up to 50% of a given graduate degree program's total minimum hours as reflected in the individual degree program listings in the USF Graduate Catalog in effect at the time of initial enrollment for that degree program. For doctoral programs, this percentage is based on the post-baccalaureate minimums.
• Note:
the 50% maximum includes the total of both external Transfer of Credit and Internal Application of credit. Individual Graduate Programs may have more restrictive requirements.
- May transfer in the total hours taken as part of a completed Graduate Certificate to the graduate degree program with Program approval.
- Must not have been used for a completed degree. For students with coursework from a completed degree, the specific course requirements in common across both degree programs may be waived with the substitution of other approved coursework at the discretion of the program.
- Must not be older than ten years at the time of graduation or course currency is required.

Change of Program

Change of Program

- Students can change programs, either between programs/colleges or from a higher to lower degree (PhD to MA/MS) or vice versa.
- Reasons for denying this request include poor grades or lack of facilities.
- Other reasons for denying this request should be listed in either the Program's Student Handbook or in the Graduate catalog.

Major Professor Definition

Major Professor and Committee Membership:

- Clarify Major Professor language that the MP or one of the Co-MP must be from the student's home department
- Set minimum requirement that at least two members, including MP, must be from student's home department.

Questions?

Fall 2016 Brown Bag Schedule

Meetings usually begin in August.

Fall Meetings will be announced on the webpage below!

Grad Program Director/Coordinator Webpage:

<http://www.grad.usf.edu/graduate-directors.php>

Email: mcordner@usf.edu