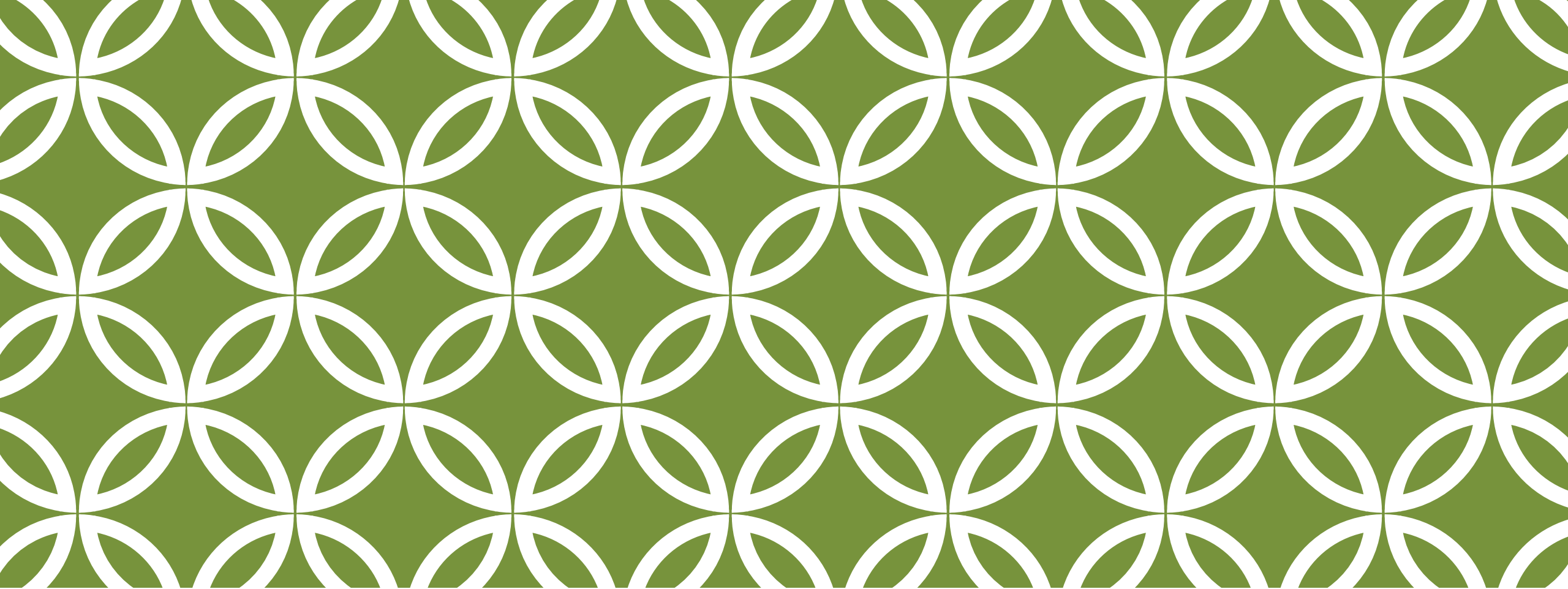


**OFFICE OF GRADUATE STUDIES
BROWN BAG MEETING**

January 27, 2015



THE LIST SERVE



A NEW SCHEDULING APPROACH

To SUBSCRIBE to the listserv:

1. Start a new email in Outlook.
2. Click the “Format Text” tab and then select “Plain Text.”
3. In the “To...” field, type:
listserv@listserv.admin.usf.edu
4. In the body of the email, type the following:
subscribe grad-pda
5. Send the email without a subject line.
6. In a few minutes, you should get a confirmation email, asking you to reply to confirm.



OFFICE OF ADMISSIONS UPDATES

Dr. Liz O'Connell
Francisco Vera



CAMPUS CLARITY

Dr. Peter Harries

VAWA/TITLE 9 TRAINING

Federal mandate that ALL new students receive some form of training

- Face-to-face preferred, but...

USF has contracted with Campus Clarity to provide the training

- First cohort: Spring 2015
- The system tracks completion, etc.
- Registration hold?



FELLOWSHIPS

Dr. Peter Harries

FELLOWSHIPS

Deadline for all OGS Fellowships is Feb. 15th

Students do **NOT** need to be accepted to apply

Presidential Fellowships need to come from the Departments directly

- Looking for the best and the brightest
- USF students are not eligible in most cases
- Decisions will be made by the Policy/Fellowship Committee of Graduate Council – hopefully by early March

Other OGS fellowships will likely be determined by mid- to late March

McKnights are a bit more drawn out, and decisions will likely be made in early April

•Department match?

REMEMBER: The CGS resolution to which USF is a signatory requires that we students who have been made offers of support have until



REINSTATEMENT

Dr. Peter Harries

REAPPLYING VS REINSTATEMENT

Graduate Continuous Enrollment Policy vs Banner

Issues with past approach of reapplying

New approach -> role of time to degree

Still awaiting final approval of the Office of Admissions and the Registrar



ETD DEADLINES

Dr. Peter Harries

Current ETD Deadlines

The following are the current ETD deadlines for the three most current semesters. Future dates may change from time to time - please check here at the beginning of each semester to ensure you are on track.

Deadlines	Spring 2015	Summer 2015	Fall 2015
Timeframe to Complete Required ETD Workshop	Fall 2014	Spring 2015	Summer 2015
<i>We strongly suggest completing the Workshop the semester prior to defending/submitting your ETD so that you have all you'll need to prepare the document as you write/format.</i>			
Start of Semester	01/05/2015	05/11/2015	08/24/2015
Deadline to Register for Graduation (OASIS)	02/06/2015	06/05/2015	09/11/2015
<i>The Registrar's Office may change these dates - visit the Registrar's Academic Calendar to verify.</i>			
Deadline to Submit Thesis for Review	03/27/2015	07/10/2015	11/06/2015
<ul style="list-style-type: none"> • Complete ETD Registration • Submit Final Committee-Approved Thesis in PDF to ProQuest • Submit Certificate of Approval & 1st Page of Plagiarism Check Summary to GS Office 			
Deadline to Submit Dissertation for Review	04/10/2015	07/10/2015	11/20/2015
<ul style="list-style-type: none"> • Complete ETD Registration • Submit Final Approved Dissertation in PDF to ProQuest • Submit Certificate of Approval, 1st Page of Plagiarism Check Summary, & NORC Survey to GS Office 			
Deadline to Achieve Final Clearance of the ETD	04/29/2015	08/05/2015	12/09/2015
Commencement	05/02/2014	08/08/2015	12/12/2015



AFFILIATE GRAD FACULTY & TEACHING GRADUATE CLASSES

Dr. Peter Harries

CREDENTIALS FOR TEACHING GRAD COURSES

Requirements:

- Terminal Degree in the discipline or very strong case for past experience to serve as equivalent
- Graduate Affiliate Faculty approval

UPCOMING BROWN BAG SESSIONS

Day	Date	Time	Location
Monday	February 23, 2015	10:00am – 12:00pm	TECO Room
Tuesday	March 31, 2015	10:00am – 12:00pm	TECO Room
Tuesday	April 28, 2015	10:00am – 12:00pm	TECO Room
Tuesday	May 26, 2015	10:00am – 12:00pm	TECO Room

Program Directors/Coordinators Webpage - <http://www.grad.usf.edu/graduate-directors.php>