

Graduate Program
Directors/Program Assistants
Brown Bag



UNIVERSITY OF
SOUTH FLORIDA

OFFICE OF GRADUATE STUDIES

OCTOBER 17TH, 2013

AGENDA



- Mandatory TA Training
- Timing for Course and Proposal Submission to Graduate Council
- SEVIS Fee Information – International Services

Mandatory TA Training



- The need for training:
 - Many TAs do not receive any
 - Implications for Student Success
- Can Colleges/Depts/Programs opt out?

Mandatory TA Training



- TAs impacted:
 - All new TAs starting in Spring
 - TAs switching from 9550 to either 9183 or 9184

Mandatory TA Training



- Training Program:
 - All TAs must take the one-day training to be offered the Friday before classes start
 - This will fulfill the requirement for 9550s
 - Jan. 3, 2014 for Spring Semester

Mandatory TA Training



- Training Program (cont.):
 - 9183 and 9184s:
 - Two options:
 - Additional on-line training through the Epigeum modules (through Canvas)
 - An eight-week, in-person course taught through ATLE

Mandatory TA Training



- Opting Out:
 - Programs with established TA training will need to document what competencies they cover

Timing for Course and Proposal Submission to Graduate Council



- Last Spring: major issues
- Change in Catalog deadline
- Suggested approach:
 - Deadline of March 1st, 2014 for all new programs, courses, etc.
 - Sufficient time for the level of review required

SEVP Changes



In light of recent guidance from SEVP, it has been decided that we can no longer send scanned copies of i-20's to students.

The information that is necessary to pay the SEVIS fee and make the visa appointment can be provided by e-mail to the student.

SEVP Changes



Necessary Information:

SEVIS N#

School Code: MIA214F00043000

Also, students must enter their name and date of birth the way it has been entered in SEVIS/Banner (matching passport).

SEVP Changes



This is a nice tutorial that can be sent in the e-mail and/or welcome packet:

<http://studyinthestates.dhs.gov/2013/10/i-901-sevis-fee-payment-tutorial>

Upcoming Brown Bags



Spring Dates Coming Soon!



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